



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

August 17, 2021

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Consent Agenda

Administrative Agenda

Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

CONSENT AGENDA

ADMINISTRATION – Brian McGonagle

1. Request Committee approve the minutes of the June 15, 2021 Airports Special Management Committee (ASMC) meeting.
Term:
N/A
Funding Source:
N/A
2. Request Board approve a Budget Amendment to the FY 2020-21 Lee County Port Authority Operating Fund to increase both revenue and expenses for Page Field
Term:
N/A
Funding Source:
41203
3. Request Board approve a “First Amendment to Airline-Airport Use and Lease Agreement with Frontier Airlines, Inc.”
Term:
extending from September 30, 2021, to September 30, 2023
Funding Source:
N/A
4. Request Board approve an “Aircraft Parking Agreement” with Olympus Aviation LLC.
Term:
month-to-month commencing May 1, 2021
Funding Source:
N/A
5. Request Board approve a Fifth Amendment to “Airline-Airport Use and Lease Agreement with Southwest Airlines Co.”
Term:
extending from September 30, 2021, to September 30, 2023
Funding Source:
N/A
6. Request Board approve a “Permit Agreement For Provision of Into-Plane Fueling Service at Southwest Florida International Airport” with FSM Group, LLC.
Term:
month-to-month, beginning August 1, 2021
Funding Source:
N/A

CONSENT AGENDA - Continued

ADMINISTRATION – Brian McGonagle

7. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with FSM Group, LLC.

Term:

month-to-month, beginning August 1, 2021

Funding Source:

N/A

8. Request Board approve an “Off-Airport Parking Company Airport Use Permit Agreement” with Ft Myers Airport Parking LLC.

Term:

month-to-month beginning August 1, 2021

Funding Source:

N/A

9. Request Board approve the Authority’s Shared Tenant Services business plan for airlines.

Term:

NA

Funding Source:

NA

COMMUNICATIONS & MARKETING – Vicki Moreland

10. Request Board approve a Professional Services Agreement with Ailevon Pacific Aviation Consulting, LLC for Air Service Consultant Services for Southwest Florida International Airport.

Term:

Three (3) years with optional two (2) one-year extensions

Funding Source:

General Airport Operating Revenue Fund - WC5121841200.503190, Air Service Development

AVIATION – Steven Hennigan

11. Request Board approve a three-year collective bargaining agreement effective October 1, 2021 through September 30, 2024, between Lee County Port Authority and Southwest Florida Professional Fire Fighters & Paramedics, Local 1826, District 22, I.A.F.F., Inc.

Term:

Three (3) years commencing October 1, 2021 through September 30, 2024.

Funding Source:

NA

CONSENT AGENDA - Continued

AVIATION – Steven Hennigan

12. Request Board Approval of Voluntary Cooperation Agreement between Lee County Sheriff's Office and Lee County Port Authority Police Department

Term:

Termination upon written execution of chief executive officers and receipt of delivery.

Funding Source:

No funding required

13. Request Board award RFB 21-32MLB: Palm Frond Trimming at Southwest Florida International Airport to P&T Lawn and Tractor Service, Inc., the lowest, most responsive, responsible bidder in the estimated annual amount of \$41,200 per the terms and conditions of the contract, and authorize the Executive Director to approve and execute the contract renewal terms.

Term:

One initial three-year term with one (1) additional two-year renewal period with services to commence on or around October 01, 2021.

Funding Source:

General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport. Funds are available in Account String WJ5300041200.503490, Other Contracted Services.

14. Request Board award RFB 21-35MLB Airfield Runway Photometric Testing at the Southwest Florida International Airport, to Malms Navaid Inc., the lowest, most responsive, responsible bidder in the annual estimated amount of \$27,700 per the terms and conditions of the contract, and authorize the Executive Director to approve and execute contract renewal terms.

Term:

One (1) initial three-year term with two (2) additional one-year renewal periods with services to commence on or about October 01, 2021.

Funding Source:

General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport. Funds are available in Account String WJ5300041200.503490, Other Contracted Services.

CONSENT AGENDA - Continued

AVIATION – Steven Hennigan

15. Request Board award RFB 21-15MLB: Purchase & Delivery of Electric Motors for the Lee County Port Authority to Bob Dean Supply, Inc., the lowest, most responsive, and responsible bidder with an estimated annual amount of \$35,000 per the terms and conditions of the contract, and authorize the Executive Director to approve and execute the contract renewal terms.

Term:

One initial three-year term with one (1) additional two-year renewal period with services to commence on or around October 01, 2021.

Funding Source:

General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport. Funds are available in Account String WJ5100041200.504655, Repairs and Maintenance - Parts.

DEVELOPMENT – Mark Fisher

16. Request Board approve a contract amendment to Owen-Ames-Kimball Company (OAK), General Construction Manager/General Contractor to extend the contract time to potentially complete the ongoing Rehabilitation of Roads at the Southwest Florida International Airport.

Term:

Extended 3 years.

Funding Source:

N/A.

17. Request Board approve a contract amendment to Johnson Engineering, Design Manager, to extend the contract time to potentially complete the Rehabilitation of Roads at the Southwest Florida International Airport.

Term:

Extended 3 years.

Funding Source:

N/A.

ATTORNEY – Mark Trank

18. Request Board approve grant of permanent non-exclusive underground utility easement to Florida Power & Light Company to provide electrical service to the FMY Holdings, LLC hangar at Page Field Airport.

Term:

N/A

Funding Source:

N/A

CONSENT AGENDA – Continued

ATTORNEY – Mark Trank

19. Request Board approval of an Access Road Easement to South Florida Water Management District for nonexclusive access to the County-owned Florida Gulf Coast University Mitigation Site for vehicular and pedestrian access, ingress and egress, and maintenance purposes.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

ADMINISTRATION – Brian McGonagle

20. Request Board approve a concurring resolution approving the issuance of Lee County Airport Revenue Bonds Series 2021B (AMT) for \$244,129,519 to finance a portion of the terminal expansion project and to authorize payment of the related costs of issuance.

Term:

N/A

Funding Source:

Fund 41278

21. Request Board approve a budget amendment to the FY 2020-21 Lee County Authority Budget for the issuance of the Lee County Revenue Bonds Series 2021(B)

Term:

N/A

Funding Source:

41278

22. Request Board approve a “Land Lease for Construction of a Corporate Hangar Building at Southwest Florida International Airport” with CapStone Holdings Inc.

Term:

20 years, with two options to extend by five years each

Funding Source:

N/A

COMMUNICATIONS & MARKETING – Vicki Moreland

23. Request Board approve the renewal of the Air Service Incentive Plan.

Term:

Extend Plan to September 30, 2024

Funding Source:

Net operating revenues from the normal operation of Southwest Florida International Airport.

ADMINISTRATIVE AGENDA - Continued

AVIATION – Steven Hennigan

24. Request Board approve the purchase and delivery of fleet and equipment repair parts from NAPA Auto Parts in the approximate annual amount of \$130,000, piggybacking the terms in Sourcewell Contract for aftermarket vehicle parts and supplies (32521-GPC).

Term:

One (1) - Four (4) year term with no renewal options that expires on May 19, 2025.

Funding Source:

General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport and Page Field. Funds are available in Account String WJ5100041200.504655, Repairs and Maintenance - Parts, for RSW and Account String UH5120041203.504655, Repairs and Maintenance - Parts, for FMY.

25. Request Board approve the Aircraft Administration and Flight Services Agreement with Brown Aviation for the Authority's aircraft and authorize expenditure not to exceed \$500,000 over the 5-year term of the Agreement.

Term:

Five (5) years with no option for renewal.

Funding Source:

Acct. WJ5100041200.503190

26. Request Board approve LCPA to piggyback the State of Florida Department of Transportation Airport Pavement Marking Condition Assessment Services and Airport Pavement Marking and Related Services Contract DOT-RFP-21-9019-CA.

Term:

Two year term to commence after 10/01/2021 and expiring two years after the contract start date

Funding Source:

General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport. Funds are available in Account String WJ5300041200.503490, Other Contracted Services, contingent upon approval of the associated fiscal year operating budgets not to exceed \$250,000 annually.

ADMINISTRATIVE AGENDA - Continued

AVIATION – Steven Hennigan

27. Request Board approval for the purchase of seven (7) Ford fleet vehicles from Tamiami Ford under Collier County contract number 19-7522 and eight (8) Chevrolet fleet vehicles from Alan Jay Automotive under Sourcewell contract number 060920-NAF for the total amount of \$800,114 for all quotes received; and allow the Executive Director to approve up to an additional 15% contingency amount or \$120,017 not to exceed a total cost of \$920,131

Term:

One-time purchase

Funding Source:

General Airport Operating Revenues derived from airport user fees in the estimated amount of \$920,131 from account string VB5131541200-506430.

AVIATION – Mark Fisher

28. Request Board rank proposals submitted for RFP 21-44NJD On-call General Repairs, Maintenance and Project Services (acting as General Contractor).

Term:

5 years

Funding Source:

N/A

DEVELOPMENT – Mark Fisher

29. Request Board approve a federal grant (Other Transaction Agreement - OTA) between the United States of America, as represented by the Transportation Security Administration (TSA), and the Lee County Port Authority for \$2,437,018.52 to partially reimburse the Port Authority for costs related to the baggage handling system for the Midfield Terminal

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA - Continued

DEVELOPMENT – Mark Fisher

30. Request Board authorize a Contract Amendment with Manhattan Construction (Florida), Inc. in the amount of \$267,162,220.72 to perform Construction Manager/General Contractor services associated with the Terminal Expansion Project at Southwest Florida International Airport (RSW); and approve a Total Project Budget in the amount of \$331,586,401.18.

Term:

Funding Source:

Florida Department of Transportation (FDOT) Aviation Grant 441981 1 94 02; Florida Department of Transportation (FDOT) Strategic Intermodal System (SIS) Grant 441981 1 94 01; Passenger Facility Charges (PFC) Pay-Go and Bond Funds; Airport Revenue Bond Funds; and Lee County Port Authority (local) construction funds.

31. Request Board authorize a Contract Amendment with Atkins North America, Inc., in the amount of \$11,183,843.82 to perform Construction Administration services associated with the Terminal Expansion Project at RSW.

Term:

Through construction completion (expected January 2025).

Funding Source:

Florida Department of Transportation (FDOT) Aviation Grant 441981 1 94 02; Florida Department of Transportation (FDOT) Strategic Intermodal System (SIS) Grant 441981 1 94 01; Passenger Facility Charges (PFC) Bond Funds; Airport Revenue Bond Funds

32. Request Board authorize a Contract Amendment with EG Solutions, Inc., in the amount of \$5,761,689.48 for Construction Engineering & Inspection Services for the Terminal Expansion Project at RSW.

Term:

Through construction completion (expected January 2025).

Funding Source:

Florida Department of Transportation (FDOT) Aviation Grant 441981 1 94 02; Florida Department of Transportation (FDOT) Strategic Intermodal System (SIS) Grant 441981 1 94 01; Passenger Facility Charges (PFC) Bond Funds; Airport Revenue Bond Funds

33. Request Board approve a federal grant (Airport Improvement Program Grant Agreement No. 3-12-0135-058-2021) from the Federal Aviation Administration in the amount of \$1,999,776 for the Southwest Florida International Airport's Master Plan Study update.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA – Continued

DEVELOPMENT – Mark Fisher

34. Request Board endorse RSW aviation activity forecasts to be used in the RSW Master Plan Update.

Term:

N/A

Funding Source:

N/A

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

COMMENTS FROM THE CHAIR OF THE ASMC

ADJOURN