

# **Lee County Port Authority**

## **Southwest Florida International Airport Emergency Contingency Plan**

(As required under section 42301 of the  
FAA Modernization and Reform Act of 2012)

Original: May 14, 2012

Revised: June 12, 2020

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# Southwest Florida International Airport Emergency Contingency Plan

The Lee County Port Authority (Port Authority) operates Southwest Florida International Airport (the airport) and maintains this Emergency Contingency Plan pursuant to §42301 of the Federal Aviation Administration (FAA) Modernization and Reform Act of 2012.

Questions regarding this plan can be directed to Gilbert Forgays III, Director of Operations and Safety, at [gjforays@flylcpa.com](mailto:gjforays@flylcpa.com). The Port Authority is filing this plan with the Department of Transportation because it operates a commercial service airport that may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Port Authority will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

## Airport Information

Name of Airport:	Southwest Florida International Airport (RSW)
24-hour Contact Information for Airport:	Airport Communications Center (239) 590-4810
Title of Person Preparing the Plan:	Gilbert Forgays III, Director of Operations and Safety
Date of Submission of Plan:	May 14, 2012
Airport Category:	Medium Hub

### 1. Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

The Port Authority owns and maintains 27 passenger loading bridges. Airlines that have a need for a loading bridge to deplane passengers are required to furnish an operator.

Airline staff may call the Airport Communications Center 24 hours a day, 7 days a week for loading bridge requests. The table below identifies the ground support equipment available on the airfield (most equipment is owned by the airlines and/or ground handlers) as of June 12, 2020.

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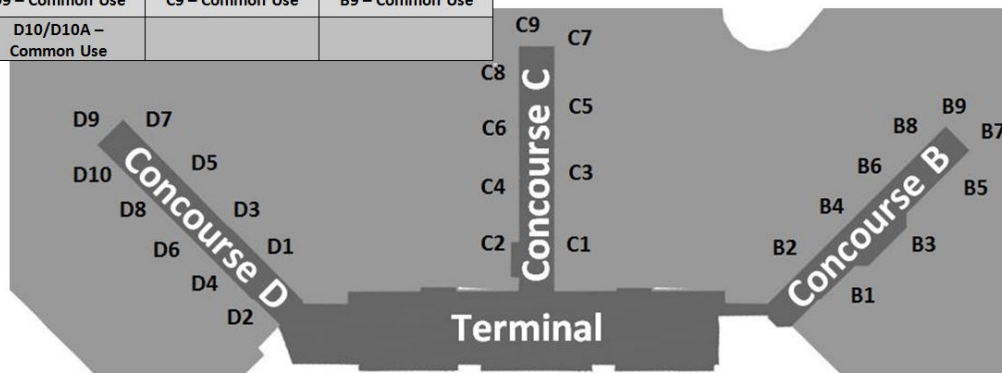
2. Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

<b>Equipment on the Airport</b>			
<b>Air Start / AC Cart / GPU</b>		<b>Tow Bars</b>	
Air Start	10	A220	1
AC Cart	9	A319/320/321	15
GPU – 400hz	14	A300	2
GPU – 28V	4	A330/340	2
		B717	1
<b>Air Stairs</b>		B727	1
Widebody	6	B737	19
Narrowbody	17	B747	1
Regional	3	B757	8
		B767	5
		B777	3
<b>Other Equipment</b>		B787	1
Disabled Passenger Lift	4	CRJ 200	1
Push Back	34	CRJ 700/900	5
Towbarless Tug for G650 and Smaller	3	DC-10/MD-11	1
K-Loader	12	EMB 135/145	2
		EMB 170/175/190/195	8
		Falcon 10/20	1
		MD 80/90/DC9	2

## Preferential Use

Approximately 18 of the 27 passenger loading bridges owned and maintained, but not operated by the Port Authority, are assigned to individual signatory airlines for their preferential use under the Port Authority’s Airline Use Agreements. The remainder of the loading bridges are not assigned for preferential use, and are considered “common use.”

Concourse D	Concourse C	Concourse B
D1 – Preferential Use	C1 – Common Use	B1 – Common Use
D2 – Preferential Use	C2 – Preferential Use	B2 – Preferential Use
D3 – Preferential Use	C3 – Preferential Use	B3 – Common Use
D4 – Preferential Use	C4 – Preferential Use	B4 – Preferential Use
D5 – Preferential Use	C5 – Preferential Use	B5 – Common Use
D6 – Preferential Use	C6 – Preferential Use	B6 – Preferential Use
D7 – Common Use	C7 – Common Use	B7 – Preferential Use
D8 – Preferential Use	C8 – Preferential Use	B8 – Preferential Use
D9 – Common Use	C9 – Common Use	B9 – Common Use
D10/D10A – Common Use		



The Port Authority will direct preferential airlines in coordinating with airlines that do not have preferential use gates, to make gates and other facilities available to an air carrier seeking to deplane at these preferential use gates during periods the gates are not in use or scheduled to be in use, to the maximum extent practicable, and pursuant to such Airline Use Agreements.

### Hard Stands

Several hard stand positions exist on the airport and may be used by an air carrier at their request. The priority for parking positions (as depicted on the diagram) is:

- (1) Preferential Gate;
- (2) Gate on the same concourse;
- (3) Gate on any concourse;
- (4) Holding spot D1A;
- (5) Holding Spot B1A;
- (6) Holding Spot B1B;
- (7) Holding Spot R1;
- (8) Holding Spot R2;
- (9) Gate D9;
- (10) Taxiway G3;
- (11) Taxiway H;
- (12) Taxiway K;
- (13) North Ramp (not depicted).



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If requested by an airline, the Port Authority may approve an airline's request to deplane passengers from remote parking positions as long as the airline demonstrates its ability to maintain passenger safety and the ability to transport their passengers to the airline's desired location. Due to this, the airport should not receive an aircraft larger than a B747-400 because of the lack of air stairs and tow bars available to safely deplane the passengers.

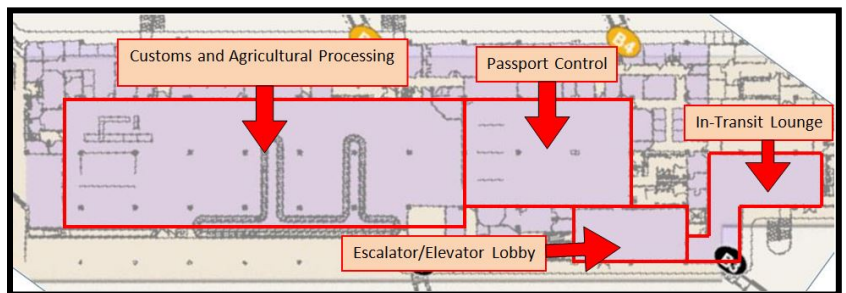
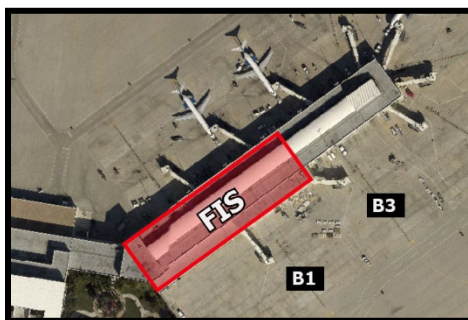
### 3. Plan to Provide a Sterile Area Following Excessive Tarmac Delays for Passengers Who Have Not Cleared US Customs and Border Protection

The airport terminal has a defined Federal Inspection Services (FIS) sterile area capable of accommodating up to 434 international passengers (see diagrams below). The Port Authority will coordinate with local United States Customs and Border Protection (USCBP) officials to allow international passengers who have not yet cleared USCBP to be deplaned into these sterile areas following an excessive tarmac delay. All actions related to the aircraft, persons and cargo on board will be coordinated with USCBP.

#### **Reporting Requirements for all International Flight Diversions:**

Per USCBP, the following information shall be provided by the diverting airline to USCBP as soon as possible:

- a. Flight number, original destination and passenger count;
- b. Departure location, estimated time of arrival (ETA) at original airport, ETA at diverted airport and actual block time;
- c. Type of security at the gate to ensure passengers remain on board, or if deplaned, remain in the secure/sterile area while awaiting USCBP processing and clearance;
- d. Any type of special requests/needs by the pilot, passengers or assistance offered by USCBP personnel;
- e. In the event of an emergency (medical or other situation), appropriate action(s) will be taken and USCBP will be notified;
- f. Additional informational updates for the aircraft (e.g., aircraft fueling, new departure time), as required;
- g. Closeout information pertaining to flight departure time.



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## **Regulated Garbage Processing**

In the event that an international flight is diverted to RSW and responding USCBP officers determine that regulated garbage on board the aircraft must be removed and managed, and there is no assigned local ground handler permitted to do so, airport operations staff will contact LSG SkyChef to handle the regulated garbage. LSG SkyChef is an air carrier catering concessionaire on the airport that has been approved by USCBP to handle and dispose of regulated garbage.

### **4. Airport Limitations and Prior Permission Requirements**

The airport is able to reasonably accommodate and handle up to 12 diversions at a time without prior permission. Other than an aircraft operator facing an urgent situation requiring it to land immediately, any additional diversions should make prior arrangements with the Airport Communication Center (which is staffed 24 hours a day).

### **5. Public Access to the Emergency Contingency Plan**

Southwest Florida International Airport will provide public access to its Emergency Contingency Plan by posting the plan in a conspicuous location on the airport website (<http://www.flylcpa.com>).

### **6. Revision Log**

<b>Date</b>	<b>Section Revised</b>	<b>Approval</b>
<b>05/14/12</b>	<b>Original</b>	<b>05/21/12 REJECTED</b>
<b>05/22/12</b>	<b>Revision Submitted</b>	<b>APPROVED – C.E. Smith</b>
<b>12/12/14</b>	<b>Revision Submitted</b>	<b>APPROVED – C.E. Smith</b>
<b>09/08/15</b>	<b>Revision Submitted</b>	<b>APPROVED – C.E. Smith</b>
<b>05/23/17</b>	<b>Revision Submitted</b>	<b>APPROVED – ZIQBAL</b>
<b>06/08/21</b>	<b>Revision Submitted</b>	<b>APPROVED – Vinh Nguyen</b>

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