



BOARD OF PORT COMMISSIONERS MEETING AGENDA

KEVIN RUANE
Chair

CECIL L. PENDERGRASS
Vice Chair

BRIAN HAMMAN

FRANK MANN

RAY SANDELLI

BENJAMIN R. SIEGEL
Executive Director

RICHARD WM. WESCH
Port Attorney

May 06, 2021

**LEE COUNTY PORT AUTHORITY
BOARD OF PORT COMMISSIONERS
AND
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**Training and Conference Center, Southwest Florida
15924 Air Cargo Lane, Fort Myers, Florida**

9:30 AM

Invocation: Pastor Dennis Gingerich, Cape Christian Fellowship

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Consent Agenda

- **Items to be pulled for discussion by the Board**
- **Motion to approve balance of items**
- **Consideration of items pulled for discussion**

Administrative Agenda

Convene as Board of County Commissioners

Reconvene as Board of Port Commissioners

WALK-ON

Commissioners' Items/Committee Appointments

Comments from the Chair of the Airports Special Management Committee

Executive Director Items

Port Attorney Items

Adjourn

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
NOEL ANDRESS Chair	FRAN MYERS Vice Chair	JOHN GOODRICH	RANDY KRISE	ROBBIE ROEPSTORFF
Dana W. Carr – Charlotte County			R. Scott Cameron – Collier County	

CONSENT AGENDA

ADMINISTRATION – Brian McGonagle

1. Request Board approve the minutes for the Board of Port Commissioners meetings on March 4, 2021.
Term:
N/A
Funding Source:
N/A

2. Request Board award RFB #21-02MLW (Request for Bids for On-Airport Rental Car Concession and Counter Space Lease - Page Field) to, and approve an “On-Airport Rental Car Concession Agreement and Counter Space Lease for Page Field” with, the sole responsive, responsible bidder, Gitibin & Associates, Inc.
Term:
Commences on May 1, 2021, and continues until April 30, 2023, with two potential extensions of two years each.
Funding Source:
N/A

3. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with American Sales and Management Organization, LLC (d/b/a Eulen America).
Term:
month-to-month commencing March 1, 2021
Funding Source:
n/a

4. Authorization to enter into an agreement with Daston Corporation for Google Workspace business productivity software and support for five years at a total amount of \$305,321.50
Term:
Five Years commencing 8/29/2021 – 8/29/2026
Funding Source:
General Airport operating revenues collected during the normal operations of the Airport, account string VF5132541200.503460 Information Technology.

5. Request Board concur with the ASMC ranking of qualifications submitted for RFP 21-13CDE Agenda Management Software and Implementation Services and authorize staff to begin contract negotiations with the top-ranked firm.
Term:
2 years with two - 3 year renewal options
Funding Source:
General Airport Operating Revenue Fund - VD5131741200.503460, Information Technology

CONSENT AGENDA – continued

ADMINISTRATION – Brian McGonagle

6. Request Board accept an anonymous donation of \$25,000 toward the cost of constructing two handicapped parking spaces and two picnic tables at the Aircraft Observation Area.
Term:
N/A
Funding Source:
N/A

AVIATION – Mark Fisher

7. Request Board approve a contract amendment to On-Call General Repair and Maintenance and Project Services (Chris-Tel) contract to extend the contract time to start and complete the RSW Public Observation Area improvements.
Term:
June 1, 2021 through November 30, 2021
Funding Source:
Public Donation under Account 20861941231.503490, Other Contracted Services
8. Request Board approve Law Enforcement Multi-Jurisdictional Mutual Aid Agreement.
Term:
Expires January 1, 2025
Funding Source:
N/A
9. Request Board award RFB 21-08MLW to Galls LLC in the amount of \$46,657.25 for the purchase of standardized uniform ensembles for personnel of the Aircraft Rescue & Fire Fighting (ARFF) Department for one year with an option to renew the Agreement for up to three (3) additional one (1) year periods.
Term:
One year Agreement with three, one-year renewal options
Funding Source:
Account WF5423841200.505290

DEVELOPMENT – Mark Fisher

10. Request Board authorize a contract amendment with AECOM Technical Services, Inc in the amount of \$225,139 to perform additional design services associated with the Page Field (FMY) South Quadrant Hangars and Ramp project.
Term:
Five years
Funding Source:
Florida Department of Transportation Grant 446314; net revenues from Page Field
Account No. 20860941238.506510.20

CONSENT AGENDA – continued

DEVELOPMENT – Mark Fisher

- 11.** Request Board approve a federal grant (Airport Coronavirus Relief Grant Program, Grant Agreement No. 3-12-0027-023-2021) from the Federal Aviation Administration for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds in the amount of \$91,162 for Page Field.

 - Term:
N/A
 - Funding Source:
N/A

- 12.** Accept a state grant (Public Transportation Grant Agreement, Financial Project No. 429511-1-94-01) in the amount of \$306,250 from the Florida Department of Transportation towards the acquisition of an Aircraft Rescue and Fire Fighting Crash Vehicle for the Southwest Florida International Airport.

 - Term:
N/A
 - Funding Source:
N/A

ADMINISTRATIVE AGENDA

ADMINISTRATION – Brian McGonagle

13. Request the Board approve the Authority to develop a Shared Tenant Services program.
Term:
N/A
Funding Source:
N/A

AVIATION – Mark Fisher

CONVENE AS BOARD OF COUNTY COMMISSIONERS

14. Request Board approve Lee County Law Enforcement Multi-Jurisdictional Mutual Aid Agreement.
Term:
Expires January 1, 2025
Funding Source:
N/A

RECONVENE AS BOARD OF PORT COMMISSIONERS

DEVELOPMENT – Mark Fisher

15. Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project No. 420652-1-94-04) in the amount of \$2,621,266 from the Florida Department of Transportation for the Airport Traffic Control Tower at Southwest Florida International Airport.
Term:
N/A
Funding Source:
N/A
16. Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) in the amount of \$11,093,415 from the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.
Term:
N/A
Funding Source:
N/A

ADMINISTRATIVE AGENDA - continued

DEVELOPMENT – Mark Fisher

17. Request Board approve a federal grant (Airport Coronavirus Relief Grant Program, Grant Agreement No. 3-12-0135-60-2021) from the Federal Aviation Administration for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds in the amount of \$9,853,507 for Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

18. Request Board approve a federal grant (Airport Coronavirus Relief Grant Program, Concessions Relief Addendum No. 3-12-0135-61-2021) from the Federal Aviation Administration for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds in the amount of \$1,080,299 for concession relief at Southwest Florida International Airport.

Term:

N/A

Funding Source:

Provides \$1,080,299 of CRRSA funding for concession relief at Southwest Florida International Airport.

ATTORNEY – Mark Trank

WALK-ON

Approve settlement between the Port Authority and Triangle Services of Florida, Inc. relating to the Janitorial Service Agreement (RFP #13-05)

COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS

COMMENTS FROM THE CHAIR OF THE ASMC

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

ADJOURN