



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

August 18, 2020

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Consent Agenda

Administrative Agenda

Oral Presentations:

- **RFP 20-45MMW for Janitorial Services Southwest Florida International Airport**

Bid Protest Hearing:

- **RFB 20-53MMW RSW Passenger Boarding Bridge Replacement**

Acting Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

CONSENT AGENDA

ADMINISTRATION – Brian McGonagle

1. Request Committee approve the minutes of the July 21, 2020 Airports Special Management Committee (ASMC) meeting.

Term:

N/A

Funding Source:

N/A

2. Request Board approve a professional service agreement between PFM Financial Advisors, LLC and the Lee County Port Authority to provide professional financial advisory services.

Term:

3 years with 2 one year renewal options

Funding Source:

Net revenues from the normal operation of the airport

3. Request Board approve the write off of Accounts Receivable in accordance with Fiscal Policy Section 640 for Air Berlin in the amount of \$111,431.30.

Term:

N/A

Funding Source:

Net revenues from the normal operation of the Southwest Florida International Airport.

4. Recommend Board approve a contract with Sourcewell to provide office supplies via their competitive agreement with Staples.

Term:

October 1, 2020 - June 6, 2024

Funding Source:

Net operating revenues from the normal operation of the Southwest Florida International Airport

5. Request Board approve an amendment to the “Lease of TSA Office Space at Southwest Florida International Airport’s Midfield Terminal” with the United States of America.

Term:

through September 30, 2021

Funding Source:

n/a

6. Request Board approve a “First Amendment to Fuel System Agreement for Southwest Florida International Airport” with RSW Fuel Company LLC.

Term:

October 1, 2011, to September 30, 2041

Funding Source:

n/a

CONSENT AGENDA – Continued**AVIATION – Gary Duncan**

7. Request Board award RFB 20-31MLW Runway Rubber Removal for Southwest Florida International Airport to Danton Hydroblasting, LLC (Primary vendor) and to Waterblasting, LLC (Secondary vendor), the two lowest, most responsive and responsible bidders and authorize Chairman to execute service provider agreements.

Term:

Two-year term with two (2) optional two-year renewal terms.

Funding Source:

Account WJ5300041200.503490

8. Request Board award RFB 20-18MLW Airfield Isolation Transformers for the Lee County Port Authority to Integro, LLC, the lowest, responsive, and responsible bidder and authorize Chairman to execute service provider agreement.

Term:

Initial two-year term with one (1) optional two-year renewal.

Funding Source:

Account WJ5300041200.504635

9. Request Board award RFB 20-09LKD Mulch Delivery and Installation for Lee County Port Authority at Southwest Florida International Airport and Page Field to TCI Sod and Landscape, LLC and authorize Chairman to execute service provider agreement.

Term:

Three (3) years with two (2) one-year renewal options.

Funding Source:

Account WJ5300041200.503490

10. Request Board award RFB 20-39MLW Fire Alarm Testing & Inspections for Southwest Florida International Airport to Commercial Fire & Communications, the lowest, responsive, and responsible bidder and authorize Chairman to execute service provider agreement.

Term:

Initial two-year term with one (1) optional two-year renewal.

Funding Source:

Account WJ5200041200.503190

11. Request Board approve a Second Amendment and Extension to the Service Provider Agreement for Interior Plant Installation, Leasing, and Maintenance Services for the Lee County Port Authority, to Plant Partners, Inc., d/b/a Greenery Unlimited.

Term:

October 1, 2020 until December 31, 2020.

Funding Source:

Account WJ5422941200.503490.

CONSENT AGENDA – Continued**AVIATION – Gary Duncan**

12. Request Board approve the First Amendment to 2019-2022 Collective Bargaining Agreement between Lee County Port Authority and Southwest Florida Professional Fire Fighters & Paramedics, Local 1826, I.A.F.F., Inc., amending Article 17-Pay Plan and Article 21-Uniforms and Equipment.

Term:

One year.

Funding Source:

N/A.

DEVELOPMENT – Mark Fisher

13. Accept a federal grant (Other Transaction Agreement No. 70T02020T9NNCP476) in the amount of \$681,750 from the Transportation Security Administration National Explosives Detection Canine Team Program (NEDCTP) for funding certain operational expenses for the Port Authority's Canine Teams.

Term:

Five Years effective July 1, 2020

Funding Source:

N/A

14. Request Board approve a federal grant (Airport Improvement Program Grant Agreement No. 3-12-0027-021-2020) from the Federal Aviation Administration in the amount of \$404,626 for design services associated with the South Quadrant Hangars and Ramp project at Page Field (FMY).

Term:

N/A

Funding Source:

N/A

15. Request Board authorize a contract amendment with AECOM Technical Services, Inc. in the amount of \$673,391 to perform design services associated with the Page Field (FMY) South Quadrant Hangars and Ramp project.

Term:

Five Years

Funding Source:

Federal Aviation Administration Grant 3-12-0027-021-2020; Florida Department of Transportation Grant 446314; net revenues from Page Field Account No. 20860941238.506510.20

CONSENT AGENDA – Continued**DEVELOPMENT – Mark Fisher**

16. Request Board authorize a Contract Amendment with Owen-Ames-Kimball Company in the amount of \$101,750 to provide Construction Manager/General Contractor (CM-GC) Preconstruction Services for the Page Field (FMY) South Quadrant Hangars and Ramp Project.

Term:

Five Years

Funding Source:

Florida Department of Transportation Grant 446314; net revenues from Page Field Account No. 20860941238.506510.20

17. Request Board authorize a Total Project Budget in the amount of \$23,088,124 for all contracts to complete the RSW Airside Pavement Rehabilitation Project.

Term:

N/A

Funding Source:

Federal Aviation Administration Grant 3-12-0135-56-2020 (Pending Receipt) ; Florida Department of Transportation Grant 431367; Passenger Facilities Charges; RSW Construction Account 21859341234.506540

18. Request Board authorize execution of a contract amendment with Owen-Ames-Kimball Company in the amount of \$2,382,138 to provide Construction Management and Construction Engineering Inspection Services associated with the Rehabilitation of Airside Pavement Project at RSW

Term:

Five Years

Funding Source:

Federal Aviation Administration Grant 3-12-0135-56-2020 PENDING RECEIPT; Florida Department of Transportation Grant 431367; Passenger Facilities Charges; RSW Construction Account 21859341234.506510.50

19. Request Board authorize a contract amendment with Kimley-Horn & Associates, Inc. in the amount of \$725,731.50 to perform Construction Administration for the Rehabilitation of Airside Pavement Project at RSW.

Term:

Five Years

Funding Source:

Federal Aviation Administration Grant 3-12-0135-56-2020 PENDING RECEIPT; Florida Department of Transportation Grant 431367; Passenger Facilities Charges; RSW Construction Account 21859341234.506510.70

CONSENT AGENDA – Continued**DEVELOPMENT – Mark Fisher**

20. Request Board authorize a Contract Amendment with Owen-Ames-Kimball Company in the amount of \$3,092,062.03 to perform Construction Manager/General Contractor services associated with the Rehabilitation of Airside Pavement Project (Airfield Electrical Vault) at RSW
- Term:**
Five Years
- Funding Source:**
Florida Department of Transportation Grant 431367; Passenger Facilities Charges;
RSW Construction Account 21859341234.506540.31
21. Request Board authorize a contract amendment with Kimley-Horn & Associates, Inc. in the amount of \$138,145 to perform Construction Administration for the Rehabilitation of Airside Pavement Project (Airfield Electrical Vault) at RSW
- Term:**
Five Years
- Funding Source:**
Florida Department of Transportation Grant 431367; Passenger Facilities Charges;
RSW Construction Account 21859341234.506510.71
22. Request Board 1) authorize execution of a contract between the Port Authority and Michael Baker International, Inc. by Chairman and 2) authorize a Contract Amendment in the amount of \$159,490 for Construction Engineering & Inspection Services for the Rehabilitation of Airside Pavement Rehabilitation Project (Airfield Electrical Vault) at RSW
- Term:**
Five Years
- Funding Source:**
Florida Department of Transportation Grant 431367; Passenger Facilities Charges;
RSW Construction Account 21859341234.506510.51
23. Request Board authorize a Contract Amendment with Aero Systems Engineering, Inc., in the amount of \$334,274.44 to perform Construction Administration services associated with the Passenger Boarding Bridge Replacement Project at RSW.
- Term:**
Five Years
- Funding Source:**
Passenger Facility Charges, RSW Construction Account No.
20860841234.506510.70

CONSENT AGENDA – Continued

DEVELOPMENT – Mark Fisher

24. Request Board authorize a Contract Amendment with Manhattan Construction (Florida), Inc. in the amount of \$4,076,000.01 to perform Construction Management and Construction Engineering Inspection services associated with the Passenger Boarding Bridge Replacement Project at RSW

Term:

Five Years

Funding Source:

Passenger Facility Charges, RSW Construction Account No.
20860841234.506510.50

PORT ATTORNEY – Greg Hagen

25. Request Board approve grant of non-exclusive underground utility easement to Peoples Gas System, a Division of Tampa Electric Company (“TECO”) to provide natural gas service to the Trader Joe’s East, Inc., leasehold at Page Field Commons.

Term:

N/A

Funding Source:

N/A

26. Approve Partial Release of Conservation Easement Grant to SFWMD for Imperial Marsh Mitigation Park.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

ADMINISTRATION – Brian McGonagle

27. Request Board approve a rental and concession relief program for tenants of the Lee County Port Authority at Southwest Florida International Airport (RSW) as defined below. The rental relief program will be equal to rents and concession fees paid to the Lee County Port Authority for the month of September 2020.

Term:

N/A

Funding Source:

Airport unrestricted funds

AVIATION – Gary Duncan

28. Request Board rank proposals submitted for RFP 20-45MMW for Janitorial Services Southwest Florida International Airport.

Term:

Five (5) years with two (2), two-year renewal options.

Funding Source:

Account WJ5422941200.503410

DEVELOPMENT – Mark Fisher

29. Request ASMC act as the Bid Dispute Committee to conduct a Bid Protest Hearing and, subsequently, recommend to the Board the award of a contract resulting from RFB 20-53MMW (RSW Passenger Boarding Bridge Replacement Project) to the lowest responsible bidder, and approve a Total Project Budget in the amount of \$34,892,158.

Term:

395 Calendar Days.

Funding Source:

Passenger Facility Charges, RSW Construction Account No. 20860841234.506540.30.

ACTING EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

COMMENTS FROM THE CHAIR OF THE ASMC

ADJOURN