



**LEE COUNTY PORT AUTHORITY  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**MEETING AGENDA**

**1:30 PM**

**February 18, 2020**

**Training and Conference Center  
Southwest Florida International Airport**

**Pledge of Allegiance**

**Reorganization of Airports Special Management Committee**

**Public Comment on Consent and Administrative Agenda**

**Public Presentations:**

- **Length of Service Award presented to Patrick Brown, employed 15 years with the Lee County Port Authority (Presented by James Furioli, maintenance department director)**
- **Length of Service Award presented to Arlie McMillan, employed 15 years with the Lee County Port Authority (Presented by James Furioli, maintenance department director)**
- **Length of Service Award presented to Cheryl Morrison, employed 20 years with the Lee County Port Authority (Presented by Scott Sheets, director of general aviation at Page Field)**

**Consent Agenda**

**Administrative Agenda**

**Acting Executive Director Items**

**Port Attorney Items**

**Airports Special Management Committee Items**

**Adjourn**

**PUBLIC PRESENTATION**

1. Request Committee present Service Awards to Pat Brown, Arlie McMillan and Cheryl Morrison.

**Presenters:**

James Furirosi and Scott Sheets

**CONSENT AGENDA**

**ADMINISTRATION – Brian McGonagle**

2. Request Committee approve the minutes of the December 17, 2019 Airports Special Management Committee (ASMC) meeting.

**Term:**

N/A

**Funding Source:**

N/A

3. Request Board approve a concurring resolution authorizing the Lee County Port Authority to secure a non taxable bank loan in the form of a direct placement bond not to exceed \$42,000,000.

**Term:**

N/A

**Funding Source:**

Net revenues from the normal operation of the Southwest Florida International Airport.

4. Request the Board approve an amendment to the Crown Castle Distributed Antenna System agreement to add additional locations for DAS antennas.

**Term:**

September 8th, 2026

**Funding Source:**

N/A

5. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with G2 Secure Staff, L.L.C.

**Term:**

Month-to-month beginning February 1, 2020

**Funding Source:**

n/a

**CONSENT AGENDA – Continued****ADMINISTRATION – Brian McGonagle**

6. Request Board approve a “Ground Lease of Certain Non-Aviation Land at Page Field” with Moralez Real Estate LLC.

**Term:**

Commences May 1, 2020, and continues until 20 years after the “Rent Commencement Date” (which will be no later than November 1, 2021); Lessee will have two (2) options to extend by five years each

**Funding Source:**

n/a

**AVIATION – Gary Duncan**

7. Request Board award RFB #19-18LKD, for Grounds Maintenance Service for SFIA-Multiple Entrance(s) to two (2) vendors, a primary: Commercial Landscape Professionals, Inc. dba Trimac Outdoor, and a secondary vendor: P&T Lawn and Tractor Services, Inc., in the event the primary vendor cannot perform.

**Term:**

One (1) year term with authority to extend term for up to three (3) additional one-year renewal periods as delegated to the Executive Director.

**Funding Source:**

Account WJ5300041200.503490, Lee County Port Authority Maintenance Other Contracted Services.

8. Request Board approve the purchase of air handler filters from Motion Industries, Inc. through Sourcewell Contract #121218-MII and authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board.

**Term:**

Four (4) year Service Provider Agreement with the option for one (1), one-year renewal.

**Funding Source:**

General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport account WJ5200041200.504635  
Equipment Repair Parts.

9. Request Board award RFB 20-15MLW for the purchase, and if needed, the installation of two (2) bridge mounted passenger boarding pre-conditioned air units (PCA) to ITW GSE Inc., the lowest, most responsive and responsible bidder in the amount of \$169,064.00 per the terms and conditions of the purchase contract.

**Term:**

One (1) year, to commence on or about March 12, 2020.

**Funding Source:**

Capital Account VB5131541200.506410

**CONSENT AGENDA - Continued****AVIATION – Gary Duncan**

10. Request Board approve the use of up to \$110,000 in Passenger Facility Charge (PFC) funds to replace forty (40) sets of Personal Protective Equipment (PPE) for the Aircraft Rescue and Fire Fighting Department personnel.

**Term:**

NA

**Funding Source:**

PFC account VB5131541231.506410.

11. Request Board approve the purchase of three (3) emergency response vehicles from Tamiami Ford under Collier County Solicitation Contract 19-7522 in the amount of \$234,225.97.

**Term:**

N/A

**Funding Source:**

Account VB5131541200.506430 Vehicle and Rolling Stock.

12. Request Board approve nine (9) part time positions in our Airport Police Department (APD).

**Term:**

N/A

**Funding Source:**

APD WD5423041200.501230

**DEVELOPMENT – Mark Fisher**

13. Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project No. 420652-1-94-04) in the amount of \$2,505,653 from the Florida Department of Transportation for the Air Traffic Control Tower at Southwest Florida International Airport.

**Term:**

N/A

**Funding Source:**

N/A

14. Request Board authorize a contract with Halfacre Construction Company to provide Construction Management/General Contracting Services.

**Term:**

Three (3) years.

**Funding Source:**

N/A

**CONSENT AGENDA - Continued**

**DEVELOPMENT – Mark Fisher**

15. Request Board authorize a contract with GATES Construction to provide Construction Management/General Contracting Services.

**Term:**

Three (3) years.

**Funding Source:**

N/A

16. Authorize staff to begin contract negotiations with Atkins North America, Inc. for design phase services associated with a future new headhouse, concourse and/or other expansion of the RSW terminal

**Term:**

N/A

**Funding Source:**

N/A

**PORT ATTORNEY – Greg Hagen**

17. Approve Recognition Agreement recognizing sublease of Page Field Commons retail space to subtenant Trader Joe's East, Inc.

**Term:**

N/A

**Funding Source:**

N/A

**ADMINISTRATIVE AGENDA**

**DEVELOPMENT – Mark Fisher**

18. Request Board rank qualifications submitted for LOQ 19-28LKD General Architectural & Engineering Services.

**Term:**

3 years

**Funding Source:**

N/A

**ACTING EXECUTIVE DIRECTOR ITEMS**

**PORT ATTORNEY ITEMS**

**COMMENTS FROM THE CHAIR OF THE ASMC**

**ADJOURN**