



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

December 17, 2019

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Interim Executive Director Recognitions

Consent Agenda

Administrative Agenda

Interim Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

CONSENT AGENDA**ADMINISTRATION – Brian McGonagle**

1. Request Committee approve the minutes of the October 15, 2019 Airports Special Management Committee (ASMC) meeting.
Term:
N/A
Funding Source:
N/A
2. Request Committee approve the minutes of the November 7, 2019 Airports Special Management Committee (ASMC) Special meeting.
Term:
N/A
Funding Source:
N/A
3. Request Board approve the Actual Fiscal Year 2018-19 Rates and Fees for Southwest Florida International Airport and authorize any fee settlement and revenue sharing to the airlines, as required by the Airline-Airport Use Agreement.
Term:
N/A
Funding Source:
General airport operating revenues collected during the normal operation of the Airport, Fund 41200.
4. Request Board approve a budget amendment to the Fiscal Year 2019-20 Port Authority Budget to properly account for the \$50,000,000 revolving credit facility.
Term:
N/A
Funding Source:
Fund 41262 - Revolving Credit Facility
5. Request Board consent to a proposed amendment and extension of a sublease from Aero Ft. Myers, LLC to United Parcel Service, Inc.
Term:
November 1, 2019, to October 31, 2024
Funding Source:
n/a
6. Request Board approve a “Nonparticipating Airline Airport Use Permit” agreement at Southwest Florida International Airport with Swift Air, L.L.C.
Term:
month to month, beginning October 20, 2019
Funding Source:
n/a

CONSENT AGENDA – Continued**ADMINISTRATION – Brian McGonagle**

7. Request Board approve a “First Amendment to Lease of Terminal Space at Southwest Florida International Airport” with Airline Tech Reps, LLC.
Term:
month-to-month, beginning December 1, 2019
Funding Source:
n/a
8. Request Board approve a “Second Amendment to November 9, 1999 Land Lease with ALH Aviation, LLC”
Term:
potentially extends to Jan. 31, 2051
Funding Source:
n/a
9. Request Board consent to a proposed amendment to the Fuel System Interline Agreement
Term:
until September 30, 2031
Funding Source:
n/a

AVIATION – Gary Duncan

10. Request Board award RFB 19-15LD Fuel Tank Polishing to 1800 FUELGUY, LLC d/b/a TANK KLEEN, the lowest responsive, responsible bidder, authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board
Term:
One (1) year term with the possibility of three (3) additional one (1) year renewal periods.
Funding Source:
General Airport Operating Revenues collected during the normal operation of SWFIA, Account WJ53000041200.503490.
11. Request Board award RFB 19-35MLW for the Purchase of Diesel and Unleaded Fuel for the Lee County Port Authority to Palmdale Oil Company, Inc., the lowest, most responsive, responsible bidder and authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board.
Term:
Initial term of three (3) years with option for one (1) additional two (2) year term.
Funding Source:
General Airport Operating Revenues collected during the normal operation of RSW & FMY, Account WJ5100041200.505210 Maintenance Resources.

CONSENT AGENDA - Continued**AVIATION – Gary Duncan**

12. Request Board permit transfer of \$7,613.00 from fund 10501 Law Enforcement Trust Fund to 41200 for the purchase of a portable hardtop canopy.

Term:

N/A

Funding Source:

10501 Law Enforcement Trust Fund

13. Request Board approve the transfer of \$5,530 from fund 10501 - Law Enforcement Trust Fund to 41200 for the purchase of a LiveScan Electronic Fingerprint System.

Term:

N/A

Funding Source:

10501 Law Enforcement Trust Fund

14. Request the Board approve the purchase of one (1) 2019 John Deere 6120M Tractor with 30-foot telescoping boom and 60-inch radial cutting deck from Alamo Industrial utilizing the Florida Sheriffs Association Cooperative Purchasing Program (FSA19-Veh 17.0) for a total cost of \$186,478.00.

Term:

N/A

Funding Source:

Capital Account VB5131541200.506410 in the amount of \$186,478.00.

DEVELOPMENT – Mark Fisher

15. Accept a revision to the state grant (Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) with the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

16. Request Board approve a contract amendment to DeAngelis Diamond Construction, General Construction Manager-General Contractor to extend the contract time to complete six land management Tasks.

Term:

September 30, 2020

Funding Source:

N/A

CONSENT AGENDA – Continued

PORT ATTORNEY – Greg Hagen

17. Approve Recognition Agreement recognizing sublease of Page Field Commons retail space to Ross Dress for Less, Inc.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

INTERIM EXECUTIVE DIRECTOR – Ben Siegel

18. Update on the RSW Terminal Expansion Project

Term:

N/A

Funding Source:

N/A

COMMENTS FROM THE CHAIR OF THE ASMC

INTERIM EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

ADJOURN