



BOARD OF PORT COMMISSIONERS MEETING AGENDA

BRIAN HAMMAN
Vice Chair

FRANK MANN

JOHN E. MANNING

CECIL L PENDERGRASS

RAY SANDELLI

JEFF MULDER
Executive Director

RICHARD WM. WESCH
Port Attorney

November 07, 2019

**LEE COUNTY PORT AUTHORITY
BOARD OF PORT COMMISSIONERS
AND
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**Training and Conference Center, Southwest Florida
15924 Air Cargo Lane, Fort Myers, Florida**

9:30 AM

Invocation: Reverend Philip Reed, St. Luke's Episcopal Church

Pledge of Allegiance

Public Presentation:

- **Request Board recognize Barbara B. Powell, Federal Security Director, upon her retirement from public service for the federal government on October 26, 2019.**

Public Comment on Consent and Administrative Agenda

Consent Agenda

- **Items to be pulled for discussion by the Board**
- **Motion to approve balance of items**
- **Consideration of items pulled for discussion**

Administrative Agenda

Convene as Board of County Commissioners

Reconvene as Board of Port Commissioners

WALK-ON

Commissioners' Items/Committee Appointments

Comments from the Chair of the Airports Special Management Committee

Executive Director Items

Port Attorney Items

Adjourn

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
NOEL ANDRESS	JOHN GOODRICH	ROBBIE ROEPSTORFF Vice Chair	RANDY KRISE Chair	FRAN MYERS
Dana W. Carr – Charlotte County			R. Scott Cameron – Collier County	

PUBLIC PRESENTATION

1. Request Board recognize Barbara B. Powell, Federal Security Director, upon her retirement from public service for the federal government on October 26, 2019.

Term:

N/A

Funding Source:

N/A

CONSENT AGENDA

ADMINISTRATION – Ben Siegel

2. Request Board approve the minutes for the Board of Port Commissioners meetings on September 3, 2019, September 5, 2019 and September 17, 2019.

Term:

n/a

Funding Source:

n/a

3. Approve the Joint and ASMC meeting date schedule for the calendar year 2020.

Term:

N/A

Funding Source:

N/A

4. Request Board approve a Memorandum of Understanding (MOU) with the Lee County Alliance for the Arts (Alliance) to administer the Lee County Port Authority's (Authority) "Art in Flight" program.

Term:

Renew annually for a period of five years.

Funding Source:

N/A

5. Request Board approve a Declaration of Intent Resolution allowing for reimbursement of costs incurred on three capital projects: the Terminal Expansion, the Airport Traffic Control Tower and the Replacement of the Passenger Boarding Bridges.

Term:

N/A

Funding Source:

N/A

CONSENT AGENDA – Continued**ADMINISTRATION – Ben Siegel**

6. Request Board approve a concurring resolution authorizing the Lee County Port Authority to secure a taxable bank loan in the form of a revolving credit facility not to exceed \$50,000,000 for the purpose of providing interim funding for various projects in the Lee County Port Authority's Five Year Capital Program for Southwest Florida International Airport.
Term:
N/A
Funding Source:
Passenger Facility Charges, State Grants, Federal Grants and Airline Rates and Charges.
7. Request Board concur with the ASMC ranking of qualifications submitted for LOQ #19-01 TB Professional Bond Underwriting Services.
Term:
5 years
Funding Source:
N/A
8. Request Board concur with the ASMC ranking of qualifications submitted for RFP#19-26TB Professional Financial Advisory Services and authorize staff to begin contract negotiations with the number one ranked firm.
Term:
3 years with 2 one year extensions
Funding Source:
N/A
9. Request Board approve a "Lease of Office Space Inside Multi-Use Hangar at Page Field" with Swanson Management Company LLC.
Term:
month to month
Funding Source:
n/a
10. Request Board consent to a proposed sublease of 2,400 sq. ft. from Aero Ft. Myers, LLC to Dade GSE, Inc.
Term:
September 1, 2019, to August 31, 2022
Funding Source:
n/a

CONSENT AGENDA – Continued**ADMINISTRATION – Ben Siegel**

11. Request Board approve a “First Amendment to Lease of Terminal Space at Southwest Florida International Airport” with Arthrex, Inc.
Term:
commenced June 1, 2019; month-to-month
Funding Source:
n/a

12. Request Board award Request for Bids (RFB) #19-20TB (“New Entrant On-Airport Rental Car Concession at Southwest Florida International Airport”) to Sixt Rent A Car, LLC, as the highest qualified bidder, and authorize the Board’s Chair or Vice Chair to execute the contract documents with the successful bidder.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a

13. Request Board approve a new “On-Airport Rent-A-Car Concession Lease and Operating Agreement” with Avis Budget Car Rental, LLC.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a

14. Request Board approve a new “On-Airport Rent-A-Car Concession Lease and Operating Agreement” with The Hertz Corporation.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a

15. Request Board approve a new “On-Airport Rent-A-Car Concession Lease and Operating Agreement” with Enterprise Leasing Company of Florida, LLC.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a

CONSENT AGENDA – Continued**ADMINISTRATION – Ben Siegel**

16. Request Board approve a “Second Amendment to Ground Lease” with Skyplex, LLC, and an “Exclusive Option to Lease Agreement” with Skyplex II, LLC.

Term:

unchanged (20 years, plus six 5-year extension options)

Funding Source:

n/a

AVIATION – Gary Duncan

17. Request Board award RFB 19-22TB, Temporary Employee Payrolling Services for Customer Service Ambassadors for LCPA to Noor Associates, Inc. and authorize Acting-Chair to execute the Agreement on behalf of the Board.

Term:

Three (3) years with two (2) optional one (1) year renewals.

Funding Source:

General Operating Revenues collected during the normal operations of the SWFIA, Account WJ5422941200.503490,

18. Request Board approve the First Amendment and Extension to the Management Agreement for the Operation, Management and Maintenance of Parking Facilities and Shuttle Services with SP Plus Corporation, extending Contract No. 7205 an additional 3 years and authorize the Acting Chair to execute the attached First Amendment and Extension Agreement on behalf of the Board.

Term:

October 1, 2020 through September 30, 2023.

Funding Source:

General Operating Revenues collected during the normal operation of SWFIA, Account WJ5422941200.503170

DEVELOPMENT – Mark Fisher

19. Accept a state grant (Public Transportation Grant Agreement, Financial Project No. 446314-1-94-01) in the amount of \$525,000 from the Florida Department of Transportation for design services associated with the South Quadrant Hangars and Ramp at Page Field (FMY).

Term:

N/A

Funding Source:

N/A

CONSENT AGENDA – Continued**DEVELOPMENT – Mark Fisher**

20. Accept a state grant (Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) in the amount of \$10,679,532 from the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

21. Request Board authorize a contract amendment with Atkins North America, Inc., in the amount of \$178,550.50 to perform additional design services associated with the Terminal Expansion Project at Southwest Florida International Airport (RSW).

Term:

Five years

Funding Source:

Florida Department of Transportation Grant 441981-1-94-01 and 441981-1-94-02; Passenger Facility Charges and Net Funds from the normal operation of the Southwest Florida International Airport, Account No. 20859541234.506510.20.

22. Request Board concur with the ASMC ranking of qualifications submitted for LOQ #19-21LD for on-call Construction Manager/General Contractor services and authorize staff to begin contract negotiations with the two top-ranked firms.

Term:

3 Years

Funding Source:

N/A

PORT ATTORNEY – Greg Hagen

23. Request Board approve grant of non-exclusive underground utility easement to Florida Power & Light Company to provide electrical service to a proposed building for the Air Traffic Control Tower at the Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

CONVENE AS BOARD OF COUNTY COMMISSIONERS

ADMINISTRATION – Ben Siegel

24. Request Board convene as the Board of County Commissioners to approve Blue Sheet item “Request Board approve Declaration of Intent Resolution allowing for reimbursement of costs incurred on three capital projects: Terminal Expansion, the Air Traffic Control Tower and Replacement of the Passenger Boarding Bridges”

Term:

N/A

Funding Source:

N/A

25. Request Board convene as the Board of County Commissioners to approve Blue Sheet item "Request Board approve a concurring resolution authorizing the Lee County Port Authority to secure a taxable bank loan in the form of a revolving credit facility not to exceed \$50,000,000 for the purpose of providing interim funding for various projects in the Lee County Port Authority’s Five Year Capital Program for the Southwest Florida International Airport”

Term:

N/A

Funding Source:

Passenger Facility Charges, State Grants, Federal Grants and Airline Rates and Charges.

PORT ATTORNEY – Greg Hagen

26. Request Board convene as the Board of County Commissioners to approve grant of non-exclusive underground utility easement to Florida Power & Light Company to provide electrical service to a proposed building on the new Air Traffic Control Tower site at the Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

RECONVENE AS BOARD OF PORT COMMISSIONERS

WALK-ON

COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS

COMMENTS FROM THE CHAIR OF THE ASMC

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

ADJOURN