



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

October 15, 2019

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Public Presentations:

The following individuals will received their Length of Service Awards, presented by Chris Styles, division director of aviation:

- **Mark Adams, aviation security & technology, employed 25 years with the Lee County Port Authority**
- **Richard Keane, terminal maintenance, employed 30 years with the Lee County Port Authority**

Executive Director Recognitions

Consent Agenda

Administrative Agenda

Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

PUBLIC PRESENTATION

1. Request Committee present Service Awards to Mark Adams and Richard Keane.

Presenter:

Chris Styles

CONSENT AGENDA

ADMINISTRATION – Ben Siegel

2. Request Committee approve the minutes of the September 17, 2019 Airports Special Management Committee (ASMC) meeting.

Term:

N/A

Funding Source:

N/A

3. Approve the Joint and ASMC meeting date schedule for the calendar year 2020.

Term:

N/A

Funding Source:

N/A

4. Request Board approve a Declaration of Intent Resolution allowing for reimbursement of costs incurred on three capital projects: the Terminal Expansion, the Airport Traffic Control Tower and the Replacement of the Passenger Boarding Bridges.

Term:

N/A

Funding Source:

N/A

5. Request Board approve a concurring resolution authorizing the Lee County Port Authority to secure a taxable bank loan in the form of a revolving credit facility not to exceed \$50,000,000 for the purpose of providing interim funding for various projects in the Lee County Port Authority's Five Year Capital Program for Southwest Florida International Airport.

Term:

N/A

Funding Source:

Passenger Facility Charges, State Grants, Federal Grants and Airline Rates and Charges.

CONSENT AGENDA – Continued**ADMINISTRATION – Ben Siegel**

6. Request Board approve a “First Amendment to Lease of Terminal Space at Southwest Florida International Airport” with Arthrex, Inc.
Term:
commenced June 1, 2019; month-to-month
Funding Source:
n/a
7. Request Board award Request for Bids (RFB) #19-20TB (“New Entrant On-Airport Rental Car Concession at Southwest Florida International Airport”) to Sixt Rent A Car, LLC, as the highest qualified bidder, and authorize the Board’s Chair or Vice Chair to execute the contract documents with the successful bidder.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a
8. Request Board approve a new “On-Airport Rent-A-Car Concession Lease and Operating Agreement” with Avis Budget Car Rental, LLC.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a
9. Request Board approve a new “On-Airport Rent-A-Car Concession Lease and Operating Agreement” with The Hertz Corporation.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a
10. Request Board approve a new “On-Airport Rent-A-Car Concession Lease and Operating Agreement” with Enterprise Leasing Company of Florida, LLC.
Term:
five years, beginning February 1, 2020, with the Authority having options to extend up to five years thereafter
Funding Source:
n/a

CONSENT AGENDA – Continued**ADMINISTRATION – Ben Siegel**

11. Request Board approve a “Second Amendment to Ground Lease” with Skyplex, LLC, and an “Exclusive Option to Lease Agreement” with Skyplex II, LLC.

Term:

unchanged (20 years, plus six 5-year extension options)

Funding Source:

n/a

DEVELOPMENT – Mark Fisher

12. Accept a state grant (Public Transportation Grant Agreement, Financial Project No. 446314-1-94-01) in the amount of \$525,000 from the Florida Department of Transportation for design services associated with the South Quadrant Hangars and Ramp at Page Field (FMY).

Term:

N/A

Funding Source:

N/A

13. Accept a state grant (Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) in the amount of \$10,679,532 from the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

14. Request Board authorize a contract amendment with Atkins North America, Inc., in the amount of \$178,550.50 to perform additional design services associated with the Terminal Expansion Project at Southwest Florida International Airport (RSW).

Term:

Five years

Funding Source:

Florida Department of Transportation Grant 441981-1-94-01 and 441981-1-94-02; Passenger Facility Charges and Net Funds from the normal operation of the Southwest Florida International Airport, Account No. 20859541234.506510.20.

CONSENT AGENDA – Continued

PORT ATTORNEY – Greg Hagen

15. Request Board approve grant of non-exclusive underground utility easement to Florida Power & Light Company to provide electrical service to a proposed building for the Air Traffic Control Tower at the Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

ADMINISTRATION – Ben Siegel

16. Request Board rank qualifications submitted for RFP#19-26TB Professional Financial Advisory Services for the Lee County Port Authority.

Term:

3 years with 2 one year extensions

Funding Source:

N/A

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

COMMENTS FROM THE CHAIR OF THE ASMC

ADJOURN