



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

August 20, 2019

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Executive Director Recognitions

Consent Agenda

Administrative Agenda

Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

CONSENT AGENDA

1. Request Committee approve the minutes of the June 11, 2019 Airports Special Management Committee (ASMC) meeting.
Term:
N/A
Funding Source:
N/A

2. Request Board approve a “Lease of Office Space Inside Multi-Use Hangar at Page Field” with WBF Aircraft Management, Inc.
Term:
month to month
Funding Source:
n/a

3. Request Board approve a month-to-month “Lease of Space in Air Freight Building” with Swissport SAUSA, LLC.
Term:
month to month, beginning August 1, 2019
Funding Source:
n/a

4. Request Board approve a “Permit Agreement for Ground Service and Skycap Service at Southwest Florida International Airport” with G2 Secure Staff, L.L.C.
Term:
month-to-month, beginning June 10, 2019
Funding Source:
n/a

AVIATION – Gary Duncan

5. Request Board accept loan of grant-funded mobile command tent from the Lee County Healthcare Coalition for Port Authority use during airport emergencies.
Term:
N/A
Funding Source:
N/A

6. Request Board approve a three-year, 2019-2022, collective bargaining agreement between the Lee County Port Authority and the Southwest Florida Professional Fire Fighters & Paramedics, Local 1826, I.A.F.F., Inc.
Term:
Three (3) Years
Funding Source:
NA

CONSENT AGENDA – Continued

AVIATION – Gary Duncan

7. Request Board approve the first amendment to Collective Bargaining Agreement between the Lee County Port Authority and the Teamsters Local Union No. 79, amending Article-32 Wages.

Term:

October 1, 2019 – September 30, 2020

Funding Source:

N/A

8. Request Board award RFB 19-12, Operation, Management and Maintenance of a Rental Car Fueling System at Southwest Florida International Airport to Fuel Facility Management, Inc., the lowest, most responsive, responsible bidder.

Term:

October 1, 2019 – September 30, 2023

Funding Source:

General Operating Revenues collected during the normal operations of the SWFIA, Account WJ5422941200.503490.

DEVELOPMENT – Mark Fisher

9. Request Board authorize execution of a contract amendment with Owen-Ames-Kimball Company in the amount of \$521,325 to provide Construction Manager/General Contractor Services associated with the Intelligent Transportation System (ITS) and speed warning signs on Terminal Access Road at Southwest Florida International Airport (RSW).

Term:

1 year

Funding Source:

Florida Department of Transportation Grant 430979-1-94-01, Passenger Facility Charges and RSW Construction Account 20861341234.506540.30.

10. Request Board authorize a contract amendment with Atkins North America, Inc., in the amount of \$755,824.61 to perform additional design services associated with the Terminal Expansion Project at the Southwest Florida International Airport (RSW).

Term:

Five years

Funding Source:

Florida Department of Transportation Grant 441981-1-94-01; Passenger Facility Charges and net funds from the normal operation of the Southwest Florida International Airport, Account No. 20859541234.506510.20

CONSENT AGENDA – Continued

DEVELOPMENT – Mark Fisher

11. Request Board authorize a contract amendment with Atkins North America, Inc., in the amount of \$694,840.83 to perform additional design services to provide an airline lounge associated with the Terminal Expansion Project at the Southwest Florida International Airport (RSW).

Term:

Five years

Funding Source:

Southwest Florida International Airport (RSW) fund number
20859541234.506510.20

12. Approve Letter of Release from the Federal Aviation Administration for an access roadway connection to BHG/Treeline for the Treeline Commerce Park parcel.

Term:

N/A

Funding Source:

N/A

PORT ATTORNEY – Greg Hagen

13. Request Board adopt a Resolution approving proposed amendments to Lee County Port Authority Personnel Policies and Procedural Manual Parts 504 Bereavement and 901 Personnel Records Maintenance/Inspection.

Term:

N/A

Funding Source:

N/A

14. Recommend Board direct to Public Hearing an ordinance amending Lee County Ordinance 94-09, as amended, the Airport Rules and Regulations Ordinance, to revise provisions applicable to Animals on Airport Property.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

COMMENTS FROM THE CHAIR OF THE ASMC

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

ADJOURN