



# BOARD OF PORT COMMISSIONERS MEETING AGENDA

**BRIAN HAMMAN**  
Vice Chair

**LARRY KIKER**  
Chair

**FRANK MANN**

**JOHN E. MANNING**

**CECIL L. PENDERGRASS**

**JEFF MULDER**  
Executive Director

**RICHARD WM. WESCH**  
Port Attorney

June 27, 2019

**LEE COUNTY PORT AUTHORITY  
BOARD OF PORT COMMISSIONERS  
AND  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**Training and Conference Center, Southwest Florida  
15924 Air Cargo Lane, Fort Myers, Florida**

**9:30 AM**

**Invocation: Pastor Russell Howard, McGregor Baptist Church**

**Pledge of Allegiance**

**Public Presentation:**

- Request Board accept an award from Jeannie Joy, president and CEO, United Way of Lee, Hendry, Glades and Okeechobee

**Public Comment on Consent and Administrative Agenda**

**Consent Agenda**

- Items to be pulled for discussion by the Board
- Motion to approve balance of items
- Consideration of items pulled for discussion

**Administrative Agenda**

**Convene as Board of County Commissioners**

**Reconvene as Board of Port Commissioners**

**Commissioners' Items/Committee Appointments**

**Comments from the Chair of the Airports Special Management Committee**

**Executive Director Items**

**Port Attorney Items**

**Adjourn**

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
NOEL ANDRESS	JOHN GOODRICH	ROBBIE ROEPSTORFF Vice Chair	RANDY KRISE Chair	FRAN MYERS
Dana W. Carr – Charlotte County			R. Scott Cameron – Collier County	

**PUBLIC PRESENTATION**

1. Request Board accept an award from Jeannie Joy, president and CEO, United Way of Lee, Hendry, Glades and Okeechobee

**Presenter:**

Jeannie Joy

**CONSENT AGENDA****ADMINISTRATION – Ben Siegel**

2. Request Board approve the minutes for the following meeting of the Board of Port Commissioners: May 16, 2019.

**Term:**

N/A

**Funding Source:**

N/A

3. Request the Board approve (1) the FY 2019-20 Lee County Port Authority Budget, (2) the Rates & Fees pursuant to the Airline-Airport Use and Lease Agreement for Southwest Florida International Airport, (3) the FY 2019-20 Compensation Plan, (4) the Page Field Rates and Fees for FY 2019-20, (5) an average 4% merit for all non-union employees and (6) the authorization for the Executive Director or his designee to make inter-fund transfers during the year, as necessary, to maintain proper cash flow. Staff requests tentative approval subject to Public Hearings and final Board approval during the month of September.

**Term:**

October 1, 2019 – September 30, 2020

**Funding Source:**

N/A

4. Request Board approve an “Off-Airport Parking Company Airport Use Permit Agreement” with Picoger LLC.

**Term:**

month-to-month beginning September 1, 2019

**Funding Source:**

n/a

5. Request Board approve a Second Amendment to “Airline-Airport Use and Lease Agreement” with Delta Air Lines, Inc.

**Term:**

October 1, 2008, to September 30, 2021

**Funding Source:**

n/a

**CONSENT AGENDA- Continued****ADMINISTRATION – Ben Siegel**

6. Request Board approve a “Permit Agreement for Landside Ground Service at Southwest Florida International Airport” with Luggage Express RSW, LLC.  
**Term:**  
month-to-month, beginning April 1, 2019  
**Funding Source:**  
n/a
7. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with MN Airlines, LLC.  
**Term:**  
month-to-month, beginning May 1, 2019  
**Funding Source:**  
n/a
8. Request Board approve a “First Amendment to Lease of Portion of Parking Lot at Southwest Florida International Airport” with Gartner, Inc.  
**Term:**  
through February 28, 2022  
**Funding Source:**  
n/a
9. Request Board approve a First Amendment to “Land Lease for Construction of Corporate Hangar Building at Page Field General Aviation Airport” with Keystone Development Group, Inc.  
**Term:**  
20 years, plus two 5-year extension options  
**Funding Source:**  
n/a

**AVIATION – Gary Duncan**

10. Request Board approve a First Amendment and Extension to Service Provider Agreement for Elevator and Escalator Maintenance and Repair at Southwest Florida International Airport, with KONE, Inc., extending the initial term of Contract No. 7511 for a combined additional four (4) years as provided for in the original Agreement.  
**Term:**  
October 1, 2019 to September 30, 2023  
**Funding Source:**  
General Operating Revenues collected during the normal operation of RSW, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budgets.

**CONSENT AGENDA - Continued****AVIATION – Gary Duncan**

11. Request Board approve, after-the-fact, total project costs exceeding Board approved On-Call General Repair and Maintenance and Project Services, limited to \$300,000.00, for the Concourse-D restrooms renovation project in the amount of \$170,559.25.

**Term:**

June 1, 2018 to May 31, 2021

**Funding Source:**

General Operating Revenues collected during the normal operation of the SWFIA, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budgets.

**DEVELOPMENT – Mark Fisher**

12. Request Board approve a federal grant (Other Transaction Agreement - OTA) between the United States of America, as represented by the Transportation Security Administration (TSA), and the Lee County Port Authority for \$3,249,358.02 to partially reimburse the Port Authority for costs related to the baggage handling system for the Midfield Terminal Complex.

**Term:**

N/A

**Funding Source:**

N/A

13. Request Board 1) approve a contract amendment with Kimley-Horn for the design of Interim Security Checkpoint Improvements at RSW; and 2) approve a Total Project Budget in the amount of \$1,727,652.

**Term:**

N/A

**Funding Source:**

Net revenues from the normal operation of the Airport. Account No 20861041234.506540.30

14. Accept informational update on the RSW Terminal Expansion design (60%).

**Term:**

n/a

**Funding Source:**

n/a

**CONSENT AGENDA- Continued**

**DEVELOPMENT – Mark Fisher**

15. Request Board accept presentation/information regarding the RSW Terminal Expansion Concessions Program.

**Term:**

N/A

**Funding Source:**

N/A

16. Approve Letter of Release from the Federal Aviation Administration for parcels of land within Southwest Florida International Airport’s inventory, commonly referred to as the “Commerce Lakes Parcel”.

**Term:**

N/A

**Funding Source:**

N/A

**PORT ATTORNEY – Greg Hagen**

17. Request Board award RFB #19-03, Sale of Surplus Real Property – Commerce Lakes Drive Parcel to 1227 Holdings, LLC, the sole bidder, in the amount of \$2,050,000.00 and recommend the Board of County Commissioners authorize the Chair or Vice-Chair to execute a real estate sales agreement and all necessary closing documents.

**Term:**

N/A

**Funding Source:**

N/A

**ADMINISTRATIVE AGENDA**

**CONVENE AS BOARD OF COUNTY COMMISSIONERS**

**PORT ATTORNEY – Greg Hagen**

18. Request Board convene as Board of County Commissioners to declare property as surplus and approve sale per award of RFB #19-03, Sale of Surplus Real Property – Commerce Lakes Drive Parcel to 1227 Holdings, LLC, the sole bidder, in the amount of \$2,050,000.00; authorize the Chair or Vice-Chair to execute a real estate sales agreement and all necessary closing documents for the sale; and direct Department of Community Development to initiate the necessary Comprehensive Plan amendments from Airport Lands Future Land Use Category to New Community Future Land Use Category (including any necessary text amendments) or other appropriate Category to reflect the change to the airport boundaries in accordance with Lee Plan Policy 1.1.12.

**Term:**

N/A

**Funding Source:**

N/A

**RECONVENE AS BOARD OF PORT COMMISSIONERS**

**COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS**

**COMMENTS FROM THE CHAIR OF THE ASMC**

**EXECUTIVE DIRECTOR ITEMS**

**PORT ATTORNEY ITEMS**

**ADJOURN**