

# MINUTES

AIRPORTS SPECIAL MANAGEMENT COMMITTEE MEETING

MAY 21, 2019

A meeting of the Airports Special Management Committee (ASMC) was held this date, May 21, 2019, in the Training and Conference Center at Southwest Florida International Airport, with the following members present:

Randy Krise (Chair)  
Robbie Roepstorff (Vice-Chair)  
Noel Andress  
John Goodrich  
Fran Myers  
Scott Cameron

**Committee member Dana Carr was absent for the entire meeting.**

Randy Krise called the meeting to order at 1:30 p.m. followed by the Pledge of Allegiance.

On file (electronically) in the Communications and Marketing Office: Monthly Project Summary Reports for May and the Procurement Status Report for May.

## **EXECUTIVE DIRECTOR RECOGNITIONS:**

The details of the recognitions are contained in the Executive Director Employee Achievement Remarks (Copy on file, electronically, in the Communications & Marketing Department at the Lee County Port Authority).

**Public Comment on Consent or Administrative Agenda Items:** No public comments on the Consent or Administrative agenda.

**The following are Consent Agenda items pulled for discussion:**

Randy Krise (Chair)	None
Robbie Roepstorff (Vice-Chair)	None
Noel Andress	None
John Goodrich	None
Fran Myers	None
Scott Cameron	None

**CONSENT AGENDA - A motion to approve the Consent agenda was made by Noel Andress, seconded by Fran Myers, called and carried with Committee member Dana Carr absent (6-0).**

**CONSENT AGENDA ITEMS**

**ADMINISTRATION**

1. Request Committee approve the minutes of the February 19, 2019 Airports Special Management Committee (ASMC) meeting.  
**Term:**  
N/A  
**Funding Source:**  
N/A
2. Request Committee approve the minutes of the April 16, 2019 Airports Special Management Committee (ASMC) meeting.  
**Term:**  
N/A  
**Funding Source:**  
N/A
3. Request Board approve an “Off-Airport Parking Company Airport Use Permit Agreement” with Picoger LLC.  
**Term:**  
month-to-month beginning September 1, 2019  
**Funding Source:**  
n/a
4. Request Board approve a Second Amendment to “Airline-Airport Use and Lease Agreement” with Delta Air Lines, Inc.  
**Term:**  
October 1, 2008, to September 30, 2021  
**Funding Source:**  
n/a
5. Request Board approve a “Permit Agreement for Landside Ground Service at Southwest Florida International Airport” with Luggage Express RSW, LLC.  
**Term:**  
month-to-month, beginning April 1, 2019  
**Funding Source:**  
n/a
6. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with MN Airlines, LLC.  
**Term:**  
month-to-month, beginning May 1, 2019  
**Funding Source:**  
n/a

## **ADMINISTRATIVE AGENDA ITEMS**

### **DEVELOPMENT**

7. Informational update on the RSW Terminal Expansion design (60%).

**Term:**

n/a

**Funding Source:**

n/a

Jeff Mulder, executive director, presented an update on the RSW Expansion Project (On File). He also introduced the design team. Darin Larson – Vice President & Senior Operations Director - Intermodal - North America/Project Manager – Atkins; Ron Reitz, Principal, SchenkelShultz; and Cathy Roche, Principal – SchenkelShultz.

There were numerous questions from the ASMC members during and after the presentation all of which were answered satisfactorily by Mr. Mulder. Inquiries included tile design elements, colors and installation; the hurricane rating of the glass and glazing used for cooling; glare study for pilots; meeting target dates; mining impacts on the tile and other design elements; number of TSA walk-through X-ray machines; the amount of work needed to go from 14 lanes to 18 lanes; Customs & Border Protection facilities for General Aviation; incorporating shell designs into the new flooring; and if the new expansion areas would be representative of Southwest Florida.

Samples of tile, flooring, carpeting, glass, paint and design elements were available for the ASMC members. Cathy Roche from SchenkelShultz gave a brief description of the samples and answered some questions about materials from the ASMC members.

### **EXECUTIVE DIRECTOR ITEMS**

Items of interest are contained in the Executive Director Remarks dated May 21, 2019 (copy on file, electronically, in the Communications & Marketing Department at the Lee County Port Authority).

Fran Myers asked about Mr. Mulder attending a meeting about noise at the Fort Myers Beach City Council. Mr. Mulder stated that is was slated for later in the month.

### **PORT ATTORNEY ITEMS**

No items offered by Senior Assistant Port Authority Attorney Gregory S. Hagen.

### **AIRPORTS SPECIAL MANAGEMENT COMMITTEE ITEMS**

Randy Krise, chair, commented on the success of the airports and the unmatched economic benefit they have on the region.

Robbie Roepstorff, vice chair, commended Mr. Mulder on his recent AAAE award.

### **ADJOURN**

A motion to adjourn the meeting was made by John Goodrich, seconded by Scott Cameron, called and carried. The Chair adjourned the meeting at 2:18 p.m.

**ON JUNE 11, 2019 A MOTION TO APPROVE THE MAY 21, 2019 ASMC MEETING MINUTES WAS MADE BY NOEL ANDRESS, SECONDED BY FRAN MYERS, CALLED AND CARRIED WITH COMMITTEE MEMBER SCOTT CAMERON ABSENT.**