



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

February 19, 2019

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Reorganization of Airports Special Management Committee

Public Comment on Consent and Administrative Agenda

Public Presentation:

Length of Service Award presented to Michael Culver, employed 15 years with the Lee County Port Authority (Presented by Chris Styles, Division Director-Aviation)

Executive Director Recognitions

Consent Agenda

Administrative Agenda

Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

PUBLIC PRESENTATION

1. Request Committee present Service Award to Michael Culver.

Presenter:

Chris Styles

CONSENT AGENDA

ADMINISTRATION – Ben Siegel

2. Request Committee approve the minutes of the December 18, 2018 Airports Special Management Committee (ASMC) meeting.

Term:

N/A

Funding Source:

N/A

3. Request Board approve a “Land Lease for Construction and Operation of a Flight School at Page Field” and a “Lease of Office Space at Page Field” with FMY Holdings, LLC.

Term:

Land lease: initial term of twenty (20) years from Rent Commencement Date, with two (2) options to extend by five (5) years each. Office space lease: month to month.

Funding Source:

n/a

4. Request Board approve a “Ground Lease of Skyplex Parcel at Southwest Florida International Airport” to NeoGenomics Laboratories, Inc.

Term:

30 years, plus four 5-year extension options

Funding Source:

n/a

5. Request Board approve a First Amendment to “Land Lease for Construction of Corporate Hangar Building at Page Field” with JCP Leasing, Inc.

Term:

20 years, plus two 5-year extension options

Funding Source:

n/a

CONSENT AGENDA – Continued

AVIATION – Gary Duncan

6. Request Board award RFB 19-02, Repair and Maintenance of Centrifugal Chillers, Cooling Towers and Related Systems for the Lee County Port Authority to Johnson Controls, Inc., the lowest responsive, responsible bidder, and authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board.

Term:

June 1, 2019 to May 31, 2022

Funding Source:

General Operating Revenues collected during the normal operation of the SWFIA, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budgets.

7. Request Board award RFB #19-04, Purchase of New ITW GSE Preconditioned Air and Ground Power Units for Lee County Port Authority to ITW GSE Inc., the lowest, most responsive and responsible bidder in the amount of \$283,400 per the terms and conditions of the purchase contract.

Term:

One year contract to commence on or about March 11, 2019.

Funding Source:

Capital Account VB5131541200.506410.

8. Request Board approve the purchase of seven (7) fleet vehicles, three (3) from Tamiami Ford under Collier County Contract #12-5935 and four (4) vehicles from Alan Jay Automotive under Sourcewell Contract #2019-120716-NAF in the amount of \$273,878.48.

Term:

N/A

Funding Source:

Funds are available in accounts: VB5131541200.506430, Vehicles/Rolling Stock and PD5420141206.506430, Gerlach Trust used exclusively for Airport Police Department Canine expenses.

DEVELOPMENT – Mark Fisher

9. Request Board authorize execution of a contract with Owen-Ames-Kimball Company (OAK), for construction management/general contracting services for the Rental Car Relocation/Expansion and Associated Improvements at Southwest Florida International Airport (RSW).

Term:

Five years

Funding Source:

N/A

CONSENT AGENDA – Continued

DEVELOPMENT – Mark Fisher

10. Request Board authorize a contract amendment with Atkins North America, Inc., in the amount of \$307,802 to perform Concept Refinement and Preliminary Design services associated with the Rental Car Areas Relocation/Expansion and Associated Improvements at Southwest Florida International Airport (RSW).

Term:

Five Years

Funding Source:

Customer Facility Charges, RSW Account No. 20859941234.506510.20

11. Request Board authorize a contract amendment with Aero Systems Engineering, Inc. in the amount of \$1,199,061 to perform design services associated with the Replacement of Passenger Boarding Bridges at Southwest Florida International Airport (RSW).

Term:

Five Years

Funding Source:

Passenger Facility Charges, Account No. 20860841234.506510.20.

12. Request Board authorize a Contract Amendment with Manhattan Construction (Florida), Inc., in the amount of \$103,386 to provide Construction Manager/General Contractor (CM-GC) Preconstruction Services for the Replacement of Passenger Boarding Bridges at Southwest Florida International Airport (RSW).

Term:

Five years

Funding Source:

Passenger Facility Charges, Account No. 20860841234.506510.20.

13. Request Board (1) approve a grant (Modification No. Z0114-3 to Subgrant Agreement) from the Division of Emergency Management in the amount of \$74,313.98 for hurricane-related property damage at Southwest Florida International Airport (RSW) and Page Field (FMY) and (2) authorize Executive Director to approve any future Modifications on behalf of the LCPA.

Term:

N/A

Funding Source:

N/A

PORT ATTORNEY – Greg Hagen

14. Request Board approve grant of non-exclusive underground utility easement to Florida Power & Light Company to provide electrical service for the Accent Stripe Hangar.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA

PORT ATTORNEY – Greg Hagen

15. Request Board Adopt Resolution amending Sections 5 & 9 of the Lee County Port Authority Purchasing Manual to place greater emphasis on current firm workload when evaluating responses to competitive Requests for Letters of Qualifications

Term:

N/A

Funding Source:

N/A

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

COMMENTS FROM THE CHAIR OF THE ASMC

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