

NOTICE OF COMPETITIVE OPPORTUNITY
REQUEST FOR PROPOSALS (RFP) 26-0073-LB
for
OPERATION, MANAGEMENT, AND MAINTENANCE SERVICES OF THE BAGGAGE HANDLING SYSTEM
(BHS) AT SOUTHWEST FLORIDA INTERNATIONAL AIRPORT (RSW)

Lee County Port Authority (Authority) invites the submission of electronic proposals from all interested and qualified individuals, corporations, partnerships, and other legal entities authorized to do business in the state of Florida to compete for the opportunity to provide the goods or perform the services specified in this Request for Proposals (RFP). Solicitation documents may be accessed at <https://procurement.opengov.com/portal/fl/lcpa> or by contacting the Procurement Office.

The following key dates have been established for the mandatory pre-submittal meeting, the sealed public opening, and the deadline for submitting any questions and requests for clarification regarding information contained in the solicitation documents.

MANDATORY PRE-SUBMITTAL MEETING

☑ A MANDATORY PRE-PROPOSAL MEETING AND MANDATORY PROJECT SITE TOUR has been scheduled for Tuesday, August 18, 2026, at 10:00 a.m., local time. This meeting will be conducted in person at Lee County Port Authority located at Southwest Florida International Airport, 11000 Terminal Access Road, 3rd floor, Fort Myers, FL 33913 in the Wright Brothers Conference Room. Following the mandatory pre-proposal meeting, there will be a mandatory project site tour.

The purpose of this meeting is to discuss the requirements and objectives of this RFP. Attendees must be able to communicate with the Authority at this meeting and must provide a company and representative name for the attendance register, as well as be able to ask questions or request clarifications. Potential proposers planning to attend the mandatory pre-proposal meeting and mandatory project site tour scheduled for this project should RSVP electronically through OpenGov so appropriate security escorting accommodations can be arranged.

Only vendors whose representatives attended the Mandatory Pre-Proposal Meeting and Mandatory Project Site Tour will have their proposal accepted. Vendors that submit a response and did not have a representative from their firm attend the Mandatory Pre-Proposal Meeting in its entirety, including the Mandatory Project Site Tour, will be disqualified.

The Authority will attempt to answer all questions received at this meeting; however, no additions, deletions, or modifications to the solicitation documents will be made unless and until a written addendum is issued by the Procurement Office.

DEADLINE FOR QUESTIONS AND CLARIFICATION REQUESTS

Inquiries or requests for clarification of any information contained in this RFP must be received no later than August 24, 2026, by 5:00 p.m. local time. All inquiries, suggestions or requests pertaining to this RFP must be made in writing and submitted in OpenGov under the “Questions” tab or to the procurement agent listed on the page of the solicitation documents. This deadline has been established to ensure fair treatment for all potential Bidders while maintaining an expeditious selection process.

PUBLIC OPENING

The Authority is accepting electronic submissions in OpenGov until Monday, September 28, 2026, before 2:00 p.m., local time. Proposals sent in any manner other than electronically to OpenGov will not be accepted. **Hard copies, faxed bids, and electronically submitted bids sent directly to the Authority will not be accepted.**

Everyone is welcome to view the opening remotely through Google Meet by using the following link:
meet.google.com/pxp-edmw-ssf or by phone: (US) 347-507-7376 - PIN: 763 986 627#.

Proposals must be submitted in OpenGov prior to the deadline for electronic submission. Proposers are responsible for taking all necessary steps to ensure their proposal is received by the due date and time. The Authority is not responsible for technology problems or any other issues that cause the deadline for receipt of electronic bids or proposals to be missed.

Disadvantaged Business Enterprise (DBE) and Woman and Minority-Owned Business Enterprises (W/MBE) companies are encouraged to respond to this notification.

End of Notice of Competitive Opportunity