

CA No. 7

Vendor No. 430041

Contract No. 9760

Effective Date 12/15/2023

LEE COUNTY PORT AUTHORITY
LOQ 23-05 General Architectural and Engineering Services
CONTRACT AMENDMENT (CA)

Upon the completion and execution of this Contract Amendment, signed by both parties, the parties acknowledge the following work will be performed in accordance with the Contract. The intent of this Contract Amendment is to amend the scope, time or dollars of the contract work. *No work should be performed without the execution of a written Task Authorization, which shall serve as a Notice To Proceed with the work.* All the covenants terms, conditions, provisions and contents of the original Contract, as amended, shall be and are applicable to this Contract Amendment unless specifically identified herein.

Description of work: FMY – West Ramp Expansion

(1) Reasons for Amendment:

- | | |
|---|--|
| ☐ Programmed CIP Project(s) | ☐ Budgeted Task/Work |
| ☐ Unforeseen Site Conditions | ☐ Error/Omission in Plans/Specs |
| ☐ Design Change | ☒ Owner Requested |
| ☐ Safety Considerations | ☐ Cost Benefit to Project |
| ☐ Other _____ | |

(2) Method of Negotiating Price of Work

- ☒ Lump Sum
☐ Time and Materials
☐ Unit Prices
☐ Hourly plus expenses
☐ Other _____

Method of Negotiating Time of Work:

- ☐ Consultant/Contractor Records
☐ Cost plus fixed fee
☐ Force Account

(3) Acceptance

It is understood and agreed that the execution and acceptance of this CA constitutes agreement by both parties to amend the Contract in accordance with the represented work and/or conditions. It shall be understood between both parties that this Amendment shall not be effective until approval from the FAA and/or FDOT has been obtained, if required.

MICHAEL BAKER INTERNATIONAL, INC. ARCHITECT/ENGINEER ACCEPTANCE

DocuSigned by:
R. Mark Pitchford 12/11/2023
C267E109131617...

FDOT: N/A FAA: N/A
FDOT Representative FAA Representative

DocuSigned by:
Andrea Fraser 12/11/2023
72514E98197E4DA...
Approved as to Form: Port Attorney

LEE COUNTY PORT AUTHORITY AUTHORIZATION

☒ By: Emily M. Underhill
877770C001474AD...
Deputy Executive Director or Designee

☐ Board Item By: N/A
Chair - Lee County Port Authority Board of Port Commissioners

EXHIBIT A – SUBCONSULTANT/SUBCONTRACTOR INFORMATION

CA No. 7

The CONSULTANT or CONTRACTOR intends to engage the following subconsultant(s) and/or subcontractor(s) to assist in providing and performing the services, tasks, or work required under this Contract Amendment. At any time during the performance of work outlined in this Contract Amendment that the subconsultant(s)/subcontractor(s) identified below change, such change should be sent in writing to the LCPA. Only those subconsultants(s)/subcontractor(s) whereby prior written notification has been given to the LCPA are allowed to perform work under this Contract Amendment.

It is the responsibility of the CONSULTANT or CONTRACTOR to ensure that all subconsultants and/or subcontractors are properly licensed and insured prior to initiating any work in accordance with this contract.

(If none, enter the word "none" in the space below.)

Service or Work to be Performed	Name, Address, Phone and e-mail of Individual or Firm	Estimated Dollar Value of Subcontracted Work	DBE, WBE, or MBE (yes or no)	If Yes, Estimated Dollar Value of DBE/WBE/MBE Work
none				

Contract Amendment Number: 7

Task Authorization Number: 7

		Board		Total	CA Issued	Current		A/E	Subcontractor	TAs	Pending
		Approved		Project	\$100,000 Level	Contract					
		Contract		Budget	Maximum	Contract					
					\$1,000,000						
#	Task Description	Amount	Adjustments	Adjustment	FY 22-23	Value	Fee	Fee	Issued	TAs	
1	FMY - AGIS Survey Update				\$ 41,599.06	\$ 41,599.06	\$ 7,096.56	\$ 34,502.50	\$ 41,599.06		
2	FMY - FAA Airspace Exhibit Form				\$2,887.82	\$ 2,887.82	\$ 2,887.82		\$ 2,887.82		
3	FMY - ARFF/Maintenance Buildings Alternative Analysis				\$ 58,680.74	\$ 58,680.74	\$ 41,180.74	\$ 17,500.00	\$ 58,680.74		
4	RSW - Cargo Ramp Hangar Evaluation				\$4,852.91	\$ 4,852.91	\$ 4,852.91		\$ 4,852.91		
5	RSW - BHS Improvements					\$ 236,612.00	\$ 39,463.00	\$ 197,149.00			\$236,612.00
6	RSW - Bollards Renderings					\$ 18,667.00	\$ 4,176.00	\$14,491.00	\$18,667.00		
7	FMY - West Ramp Expansion			\$14,335.60		\$ 14,335.60	\$ 14,335.60				\$14,335.60
8											
9											
10											
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14											
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17											
18											
19											
20											
Subtotal		\$0.00	\$0.00	\$14,335.60	\$108,020.53	\$377,635.13	\$113,992.63	\$263,642.50	\$126,687.53	\$250,947.60	

*Board-approved Level 4 - \$100,000

EXHIBIT A - SCOPE OF WORK

Page Field Airport (FMY)

West Ramp Expansion

 Lee County Port Authority (LCPA)

Project Background

A technical memorandum was prepared by RS&H dated March 21, 2023, which presents a planning evaluation for the expansion of the West Ramp surrounding the FBO Terminal Building at Page Field (FMY). Lee County Port Authority (OWNER) has requested that Michael Baker International, Inc. (CONSULTANT) expand on this evaluation and refine up to (2) options to expand the existing West Ramp (**Figure 1**). Conceptual exhibits will be prepared to maximize apron parking capacity, remain outside existing setbacks, and optimize functionality, while staying within the total project budget of \$5,000,000. The total project budget includes:

- Construction
 - Construction Contingency (Estimated at 15%)
 - Construction Cost Escalation (Estimated at 6%/yr)
- Soft Costs
 - Design (Estimated at 10% of Construction)
 - Bidding (Estimated at 0.5% of Construction)
 - Construction Administration (Estimated at 4% of Construction)
 - CM/GC (Estimated at 20% of Construction)

The project shall comply with FAA Advisory Circular 150/5300-13B design standards and meet all requirements to be eligible for FAA and FDOT grant funding.

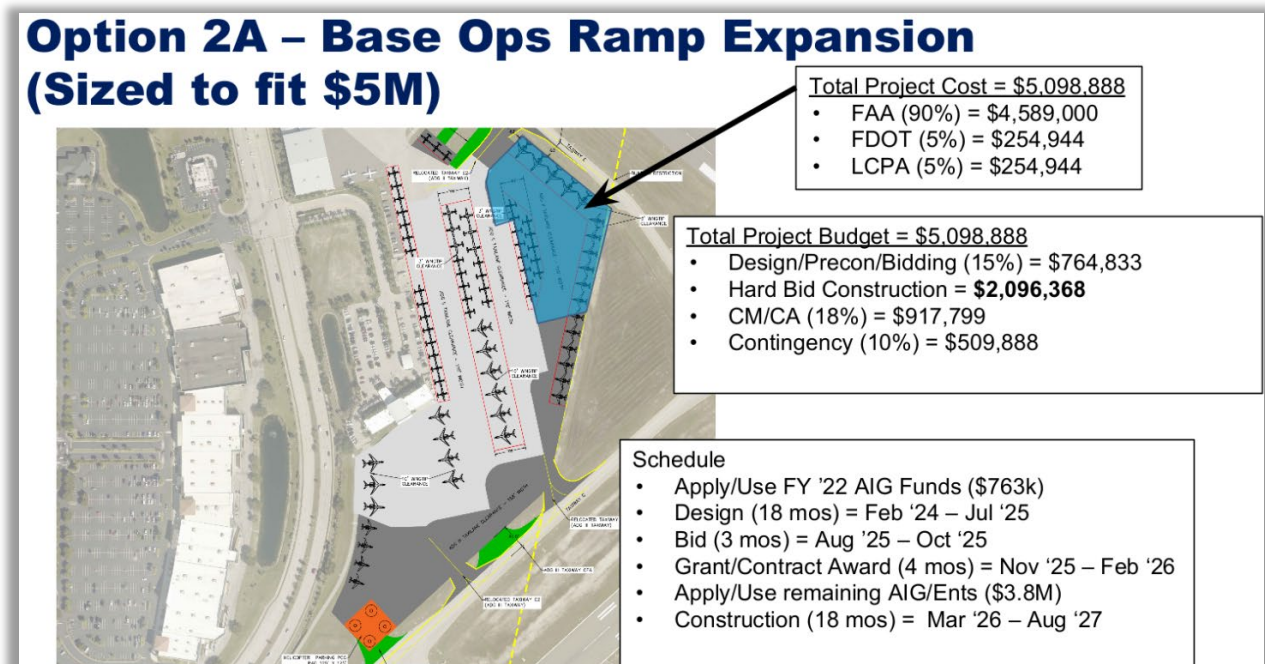


Figure 1

Scope Organization

This scope of work has been divided into the following Tasks, listed in chronological order. Project Management spans across the entire project.

- Part 1 - Project Management
- Part 2 – Discovery
- Part 3 – Conceptual Design and Alternatives Analysis

Part 1 – Project Management

1.1 Client Coordination and Contract Management

CONSULTANT will maintain communications and coordination with LCPA. All coordination shall be directed through, or copied to, the LCPA Project Manager. The proposal assumes up to three (3) meetings with LCPA. This task also includes the internal management of the contract including accounting, cost tracking, billing, filing, and record keeping over the project duration. CONSULTANT will monitor and control budget and schedule. CONSULTANT will prepare invoices to LCPA.

Deliverables: Invoices with progress reports (pdf format), meeting notes (email format)

Part 2 – Discovery

2.1 Review of Existing Documents

CONSULTANT will review pertinent documents provided by LCPA in coordination with design concepts, including:

- FMY West Ramp Expansion Memorandum

Deliverables: None.

Part 3 –Conceptual Design and Alternatives Analysis

3.1 Prepare Concept Exhibits

CONSULTANT will prepare up to two (2) color exhibits representing two apron expansion concepts. The concepts will refine the “FMY West Ramp Expansion Final Layout – 2/3/2023” presented in the RS&H memorandum. The exhibits will be used as the basis for the budgetary project cost estimates. The exhibits will be based the existing conditions collected in **Part 2** and feedback received from the OWNER. The concepts will be coordinated for compatibility with the project budget. The exhibits are expected to include the following for each of the two (2) options:

- Limits of pavement expansion
- Limits of proposed pavement resurfacing or reconstruction (if applicable)
- Preliminary aircraft parking layout

Deliverables: Two (2) 11x17 color exhibits (plan view) (PDF format).

3.2 Prepare Technical Memorandum

CONSULTANT will prepare a brief technical memorandum to include:

- The rationale used in arriving at the recommended expansion options

- The construction work and general conditions included in each expansion option
- Brief Timeline for Construction Duration for each Option

Deliverables: Technical Memorandum (PDF format)

3.3 Budgetary Cost Estimates

CONSULTANT will prepare a budgetary project cost estimate for each option. This will include a preliminary list of pay items, estimated quantities, and estimated unit prices for each pay item. Estimates will include mobilization, general conditions, construction phasing, earthwork, paving, marking, turfing, airfield electrical, and drainage related work. A construction contingency will be included for unforeseen items and adjustments. CONSULTANT will start by estimating the cost of the “Final Layout” presented in the RS&H memorandum and scale down the project size as required to fall within the project budget. Conceptual exhibits will then be prepared based on the project size established.

Deliverables: Budgetary Cost Estimates (PDF format).

Schedule

The schedule is based on a contract execution date of **December 15, 2023**.

<u>Activity</u>	<u>Start Date</u>	<u>End Date</u>
Submit Draft Deliverables	12/18/23	1/12/24
LCPA Review and Review Meeting	1/15/24	1/19/24
Finalize Exhibit and Memorandum	1/22/24	2/2/24

Assumptions and Exclusions

- A topographic survey is excluded from this scope of work.
- Unless otherwise directed or found during the Discovery task, it is assumed that no modification to an existing stormwater pond or new stormwater pond will be required.
- It is assumed that no utility adjustments will be required other than airfield electrical unless otherwise found during the Discovery task.
- It is assumed that no travel will be required by CONSULTANT. Scope includes three virtual meetings with CONSULTANT’s Project Manager and Airfield Engineer.
- It is assumed that all exhibits included in the referenced memorandum will be provided by LCPA in AutoCAD DWG format.
- It is assumed that two (2) draft exhibits will be provided for one review by LCPA, followed by the final exhibits with comments incorporated.

Fee

A detailed fee estimate is attached.

Task Total Lump Sum \$14,335.60



SUBCONSULTANT UTILIZATION PLAN

CA / PROJECT	Title: FMY West Ramp Expansion
Contract Number	# 9760
Contract Amendment	# _____ (if available)

1) Prime Consultant: Michael Baker International, Inc.

2) Identify/Describe **all** (if any) subconsulting opportunity(s) for services/work under this contract amendment:
None

3) Total Estimated CA Value: \$ 14,335.60

4) Total Estimated Value of Subconsulting Work: \$ 0

5) Total Estimated Value of DBE or W/MBE Participation \$ 0.00 0.00 %
(Only companies certified as DBE or W/MBE in the State of Florida can be counted toward the participation %.)

6) LCPA DBE Manager Consultation Date: _____
(Consultant must verify DBE and/or W/MBE opportunities and certification with LCPA DBE Manager via e-mail: jarodriguez@flylcpa.com or by Phone: 239-590-4625)

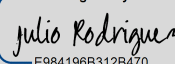
7) **Good Faith Efforts:** Describe the efforts that were taken in order to include and/or increase DBE or W/MBE participation under this Contract Amendment. Attach all relevant supporting documentation.
N/A

8) LIST **ALL** PARTICIPATING SUBCONSULTANT(S):

*(Must submit: Letter(s) of Commitment Form or Copy of Contract from each DBE or W/MBE within 30 days of approved Contract/CA)

Company Name	Mailing Address	E-mail	Phone Number	*DBE/WMBE Y/N
N/A				

Attach Additional Sheets as Necessary

Prime Consultant Authorized Representative	Signature:  DocuSigned by: C287E1091316417	DATE: 12/11/2023
LCPA DBE Manager Concurrence / Comments: (LCPA Office Use Only)	Signature:  DocuSigned by: F984196B312B470	DATE: 12/11/2023

Submit to: Julio A. Rodriguez at: jarodriguez@flylcpa.com AND
Kristina Whitmire at: kmwhitmire@flylcpa.com

**LEE COUNTY PORT AUTHORITY
PROFESSIONAL SERVICES**

TASK AUTHORIZATION FORM

CONTRACT (AGREEMENT) NAME: General Architectural and Engineering Management Services (CA#7)

TASK NO.: 7

TASK DESCRIPTION: FMY – West Ramp Expansion

TASK AUTHORIZATION FORM NO.: 7.1

TA DESCRIPTION: Consultant will expand on previous technical evaluation and refine up to (2) options to expand the existing West Ramp.

Upon the completion and execution of this Task Authorization Form by both parties to the Agreement, the following services are authorized:

- (1) Check One: X A) See Agreement Referenced Above
OR
 B) See Attachment
- (2) Amount(s) previously Authorized under this Task: \$ 0.00
- (3) Amount Authorized by this Authorization: \$ 14,335.60
- (4) Total amount of Authorization under this Task: \$ 14,335.60
- (5) Time to complete services outlined under this Task Authorization: Per scope calendar days
- (6) It shall be understood between both parties that this Task Authorization shall not be effective until approval from the FAA and/or FDOT has been obtained, if required.

CONSULTANT'S ACCEPTANCE

Michael Baker International, Inc. R. Mark Pitchford

Print Name of Firm

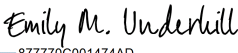
Print Authorized Name

DocuSigned by:
 12/11/2023
C267E1091316417
Authorized Signature Date

LCPA ACCEPTANCE

Emily Underhill

Print Authorized Name

DocuSigned by:
 12/15/2023
877770C001474AD
Authorized Signature Date

FAA/FDOT APPROVAL

FDOT: N/A
Signature-FDOT Representative Date

FAA: N/A
Signature-FAA Representative Date