

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. WORDING FOR AGENDA: Request Committee present Service Awards to Elizabeth Greco and John Ostojich, Jr. FUNDING SOURCE:	2. SUBJECT CATEGORY:
3. MEETING DATE: 1-26-10	

4. AGENDA: <input type="checkbox"/> CONSENT <input type="checkbox"/> ADMINISTRATIVE <input type="checkbox"/> APPEALS <input type="checkbox"/> PUBLIC TIME REQUIRED: (Public Only)	5. REQUIREMENT/PURPOSE: (Specify) <input type="checkbox"/> STATUTE _____ <input type="checkbox"/> ORDINANCE _____ <input type="checkbox"/> ADMIN. CODE _____ <input type="checkbox"/> OTHER _____	6. REQUESTOR OF INFORMATION: A. (ALL REQUESTS) NAME <u>Benjamin R. Siegel</u> DIV. <u>Administration</u> B. (PUBLIC ONLY) CITIZEN NAME _____ CITIZEN PHONE _____
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7. BACKGROUND:

TEN-YEAR SERVICE AWARD
Elizabeth Greco, Human Resources, January 10, 2010

FIFTEEN-YEAR SERVICE AWARD
John Ostojich, Jr., Finance Department, January 12, 2010

8. RECOMMENDED ACTION:

9. RECOMMENDED APPROVAL				
ADMINISTRATION DIVISION 	GENERAL SERVICES	FINANCE	PORT ATTORNEY	EXECUTIVE DIRECTOR

10. SPECIAL MANAGEMENT COMMITTEE ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> DEFERRED <input type="checkbox"/> OTHER _____ Chairman	11. PORT AUTHORITY ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> DEFERRED <input type="checkbox"/> OTHER
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BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

b

1. WORDING FOR AGENDA:

Request Board approve a "Nontenant Rent-A-Car Airport Use Permit Agreement" with LEMOS Group International, LLC.

FUNDING SOURCE: N/A

2. SUBJECT CATEGORY:

Budgeting, Purchases, Contracts, and Agreements

3. MEETING DATE:

1-26-10

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC

TIME REQUIRED:
(Public Only)

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. (ALL REQUESTS)
 NAME Benjamin R. Siegel
 DIV. Administration
- B. (PUBLIC ONLY)
 CITIZEN NAME _____
 CITIZEN PHONE _____

7. BACKGROUND:

LEMOS Group International, LLC (LEMOS) desires to provide rent-a-car service to Southwest Florida International Airport from an off-airport location.





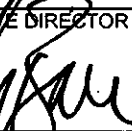
The proposed agreement uses the Authority's standard form and will cover the period beginning January 1, 2010. LEMOS will pay the Authority a privilege fee of 8% of gross revenue derived from airport customers, per-vehicle and per-trip fees for its courtesy vehicles (shuttle buses) used on the airport, and Rental Car Facility Charges pursuant to Lee County Ordinance 01-19.

The following page contains a summary of the main terms of the proposed agreement. Following that is the proposed agreement.

8. RECOMMENDED ACTION:

Recommend Board approve a "Nontenant Rent-A-Car Airport Use Permit Agreement" with LEMOS Group International, LLC.

9. RECOMMENDED APPROVAL

ADMINISTRATION DIVISION	GENERAL SERVICES	FINANCE	PORT ATTORNEY	EXECUTIVE DIRECTOR
				

10. SPECIAL MANAGEMENT COMMITTEE ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Chairman

11. PORT AUTHORITY ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

a

1. WORDING FOR AGENDA:

Request Board rank submitted responses to Request For Proposals #09-11, Lease of Land for Development and Operation of a Gas Station and Convenience Store at Southwest Florida International Airport.

FUNDING SOURCE: N/A

2. SUBJECT CATEGORY:

Budgeting, Purchases, Contracts, and Agreements

3. MEETING DATE:

1-26-10

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC

TIME REQUIRED:
(Public Only)

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. (ALL REQUESTS)
 NAME Benjamin R. Siegel
 DIV. Administration
- B. (PUBLIC ONLY)
 CITIZEN NAME _____
 CITIZEN PHONE _____

7. BACKGROUND:

On September 9, 2009, the Lee County Port Authority advertised Request for Proposals RFP #09-11, for "Lease of Land for Development and Operation of a Gas Station and Convenience Store at Southwest Florida International Airport." The advertisement appeared in the *Charlotte Sun-Herald*, *Fort Myers News-Press*, *The Naples Daily News*, and various industry-specific petroleum and convenience store publications. In addition, 1,365 companies were notified of the bid via the internet and 38 companies requested and received the proposal package. Two proposals were received on November 24, 2009, from the following companies (listed alphabetically):

Airport Management Group, LLC
GAZ Realty, Inc.

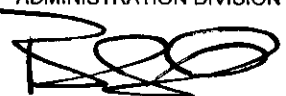
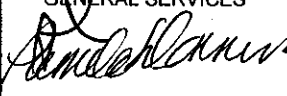

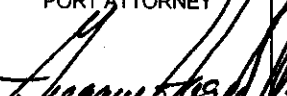

A publicly-noticed staff qualifications committee meeting was held on December 8, 2009, to review each proposal, solicit staff comments and to prepare proposal summaries for consideration by the Airports Special Management Committee. During this meeting, it was the consensus of staff that both firms met the minimum qualifications, experience, and financial responsibility requirements of the RFP. Based on these findings, the committee recommended that the Airports Special Management Committee schedule oral presentations at their next regularly scheduled meeting of January 26, 2010, and select, through drawing, the order of presentations for the two firms.

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8. RECOMMENDED ACTION:

Recommend Board rank submitted responses to Request For Proposals #09-11, Lease of Land for Development and Operation of a Gas Station and Convenience Store at Southwest Florida International Airport.

9. RECOMMENDED APPROVAL

ADMINISTRATION DIVISION	GENERAL SERVICES	FINANCE	PORT ATTORNEY	EXECUTIVE DIRECTOR
				

10. SPECIAL MANAGEMENT COMMITTEE ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Chairman

11. PORT AUTHORITY ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Background (continued)

To assist the committee in the evaluation process, staff has prepared the attached summaries of the RFP and each of the responding proposals, and may offer further recommendations as appropriate or requested.

At the December 22, 2009, meeting, the ASMC randomly selected the following presentation order and requested oral presentations to be given at a future ASMC meeting by:

1. Airport Management Group, LLC
2. GAZ Realty, Inc.