



BOARD OF PORT COMMISSIONERS

BOB JANES	BRIAN BIGELOW	RAY JUDAH Chair	TAMMY HALL Vice Chair	FRANK MANN
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ROBERT M. BALL
Executive Director

DAVID M. OWEN
Port Attorney

January 11, 2010

**BOARD OF PORT COMMISSIONERS
LEE COUNTY PORT AUTHORITY
AND
AIRPORTS SPECIAL MANAGEMENT COMMITTEE
Conducted in the Training and Conference Center, Southwest Florida International Airport
15924 Air Cargo Lane, Fort Myers, Florida**

- 9:30 a.m. Invocation: Pastor Becky Robbins-Penniman, Lamb of God Church
- Pledge of Allegiance
- Reorganization of Board of Port Commissioners
- Public Comment on Consent and Administrative Agenda
- Consent Agenda
- Items to be pulled for discussion by the Board
 - Motion to approve balance of items
 - Consideration of items pulled for discussion
- Administrative Agenda
- Commissioners' Items/Committee Appointments
- Comments from the Chairwoman of the Airports Special Management Committee
- Executive Director Items
- Port Attorney Items
- Adjourn

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
KEVIN OSTROWSKY	KITTY GREEN	FRAN MYERS Chair	DANIEL J. BAGGOT Vice Chair	JOE BURGESS
Rufus C. Lazzell – Charlotte County			Jeffrey D. Fridkin – Collier County	

CONSENT AGENDA

January 11, 2010

1. COMMUNICATIONS

- (a) Approve the Minutes for the following meetings of the Board of Port Commissioners:
November 11, 2009 (Joint Port)

What action accomplishes: Approval of the Board Minutes, pursuant to Florida Statute 286.011.

Term: N/A

Funding Source: N/A

Management Recommendation: Approve

2. COMMITTEES AND BOARDS

No requests received.

3. LEGISLATION

No requests received.

4. BUDGETING, PURCHASES, CONTRACTS AND AGREEMENTS

- (a) Request Board approve a “Month-to-Month Lease of Space” agreement with Hyannis Air Service, Inc. d/b/a Cape Air.

What action accomplishes: Provides the airline with ticket counter space in the terminal building effective November 1, 2009.

Term: Commenced November 1, 2009, and will continue month-to-month.

Funding Source:

Management Recommendation: Approve

- (b) Request Board approve a “Month-to-Month Lease of Terminal Space” with Hyannis Air Service, Inc., d/b/a Cape Air.

What action accomplishes: Leases the airline space in the baggage claim area of the terminal building.

Term: Commenced November 9, 2009, and continues month-to-month

Funding Source: N/A

Management Recommendation: Approve

- (c) Request Board approve a contract extension of three additional years to Ricondo and Associates for Professional Financial Feasibility Consulting Services.

What action accomplishes: Extends existing professional services agreement for three additional years.

Term: September 14, 2010, to September 12, 2013

Funding Source: General airport revenues collected during the normal operation of the airport.

Management Recommendation: Approve

January 11, 2010

- (d) Request Board approve a contract extension of three additional years to Fullerton and Friar for Financial Advisor Services.
What action accomplishes: Extends existing professional services agreement for three additional years
Term: September 14, 2010 to September 12, 2013
Funding Source: General airport revenues collected during the normal operation of the airport.
Management Recommendation: Approve
- (e) Request Board approve an extension of three additional years for Professional Underwriter Services for Citi and Raymond James and Associates.
What action accomplishes: Extends professional underwriter services for three additional years.
Term: Expires on November 12, 2012
Funding Source: General airport revenues collected during the normal operation of the airport.
Management Recommendation: Approve
- (f) Request Board approve a “Nonparticipating Airline Airport Use Permit” agreement with Frontier Airlines, Inc.
What action accomplishes: Specifies terms and conditions for the airline’s use of facilities and equipment at RSW.
Term: Began November 1, 2009; may be terminated by either party at any time upon 30 days advance written notice.
Funding Source: N/A
Management Recommendation: Approve
- (g) Request Board accept a state grant by adopting a Resolution authorizing the execution of a Master Joint Participation Agreement Number 2010A between the Florida Department of Transportation and the Lee County Port Authority adding \$1,463,836 for airport projects.
What action accomplishes: Provides state grant funding for airport projects
Term: N/A
Funding Source: N/A
Management Recommendation: Approve

- (h) Request Board authorize execution of a contract with Hole Montes in the amount of \$578,480 to provide construction administration services for the Page Field General Aviation Terminal Complex.
What action accomplishes: Provides engineering services during the construction of the FMY GA Terminal.
Term: The term of the contract will run concurrent with the length of assigned projects/tasks or 2013 (with an option for a two-year renewal to 2015), whichever occurs last.
Funding Source: Florida Department of Transportation Grant 405788-194-01; Account No. 21802041238.506510.70; FMY Construction Fund.
Management Recommendation: Approve
- (i) Request Board authorize execution of a contract with Cooner & Associates, Inc., in the amount of \$96,056 to provide for airport boundary survey services for the Page Field General Aviation Airport.
What action accomplishes: Provides a boundary survey for FMY required as part of the airport rezoning application.
Term: The term of the contract will run concurrent with the length of assigned projects/tasks or 2013 (with an option for a two-year renewal to 2015), whichever occurs last.
Funding Source: Net revenues collected during the normal operation of Page Field General Aviation Airport, account VM5131841238.503190.
Management Recommendation: Approve
- (j) Request Board authorize execution of a Contract Amendment in the amount of \$318,270 to provide a Lee County Comprehensive Plan Amendment for the RSW SkyPlex Commercial Center area.
What action accomplishes: Provides a Comprehensive Plan Amendment for the RSW SkyPlex area.
Term: Project expected to be completed in April 2012
Funding Source: General Airport Operating Revenues collected during the normal operation of the Airport. Account No. VB5131541231.503190.
Management Recommendation: Approve

5. **DEPARTMENTAL MATTERS**

No requests received.

6. **EXECUTIVE DIRECTOR**

No requests received.

7. **PORT ATTORNEY**

No requests received.

ADMINISTRATIVE AGENDA

January 11, 2010

1. COMMUNICATIONS

No requests received.

2. COMMITTEES AND BOARDS

No requests received.

3. LEGISLATION

No requests received.

4. BUDGETING, PURCHASES, CONTRACTS AND AGREEMENTS

- (a) Request Board approve the Actual Fiscal Year 2008-2009 Rates and Fees for Southwest Florida International Airport and any fee settlement and revenue sharing to the airlines, as required by the Airline-Airport Use and Lease Agreement.

What action accomplishes: Allows for the timely recalculation of airlines rates and charges as outlined in the Airport Use Agreement.

Term: N/A

Funding Source: General Airport operating revenues collected during the normal operations of the Airport, Fund 41200.

Management Recommendation: Approve

- (b) Request Board approve an interim update to the RSW Airport Layout Plan set to ensure grant funding eligibility of the Parallel Runway, Air Traffic Control Tower, Aircraft Rescue & Fire Fighting Station, and Midfield Taxiway & Apron projects.

What action accomplishes: Ensures federal grant eligibility for future projects.

Term: N/A

Funding Source: N/A

Management Recommendation: Approve

- (c) Request Board approve the Airports Special Management Committee recommendation regarding smoking restrictions at the Southwest Florida International Airport.

What action accomplishes: Provides a recommendation to the Board from the Airports Special Management Committee regarding smoking restrictions at the Southwest Florida International Airport.

Term: N/A

Funding Source: N/A

Management Recommendation: Approve

5. **DEPARTMENTAL MATTERS**

No requests received.

6. **EXECUTIVE DIRECTOR**

No requests received.

7. **PORT ATTORNEY**

No requests received.

COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS

COMMENTS FROM THE CHAIR OF THE A.S.M.C.

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

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