



LEE COUNTY PORT AUTHORITY

LEE COUNTY PORT AUTHORITY AIRPORTS SPECIAL MANAGEMENT COMMITTEE

Tuesday, November 24, 2009
1:30 p.m.
Training and Conference Center
Southwest Florida International Airport

Pledge of Allegiance

Presentation:

- Length of Service Award to employee who has been employed 30 years with the Lee County Port Authority as of November 2009. Presented by Gary Duncan, Division Director - Aviation

Public Comment on Consent and Administrative Agenda

Consent Agenda

Administrative Agenda

Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

PUBLIC AGENDA

CONSENT AGENDA

- (a) Request Committee approve the Minutes of the October 27, 2009, Airports Special Management Committee meeting.
What action accomplishes: Approves minutes from previous meetings.
Term: N/A
Funding Source: N/A
Management Recommendation: Approve
- (b) Request Board approve a “Month-to-Month Lease of Space” agreement with Hyannis Air Service, Inc. d/b/a Cape Air.
What action accomplishes: Provides the airline with ticket counter space in the terminal building effective November 1, 2009.
Term: Commenced November 1, 2009, and will continue month-to-month.
Funding Source:
Management Recommendation: Approve
- (c) Request Board approve a contract extension of three additional years to Ricondo and Associates for Professional Financial Feasibility Consulting Services.
What action accomplishes: Extends existing professional services agreement for three additional years.
Term: September 14, 2010, to September 12, 2013
Funding Source: General airport revenues collected during the normal operation of the airport.
Management Recommendation: Approve
- (d) Request Board approve a contract extension of three additional years to Fullerton and Friar for Financial Advisor Services.
What action accomplishes: Extends existing professional services agreement for three additional years
Term: September 14, 2010 to September 12, 2013
Funding Source: General airport revenues collected during the normal operation of the airport.
Management Recommendation: Approve
- (e) Request Board approve an extension of three additional years for Professional Underwriter Services for Citi and Raymond James and Associates.
What action accomplishes: Extends professional underwriter services for three additional years.
Term: Expires on November 12, 2012
Funding Source: General airport revenues collected during the normal operation of the airport.
Management Recommendation: Approve

- (f) Request Board approve a “Month-to-Month Lease of Terminal Space” with Hyannis Air Service, Inc., d/b/a Cape Air.
What action accomplishes: Leases the airline space in the baggage claim area of the terminal building.
Term: Commenced November 9, 2009, and continues month-to-month
Funding Source: N/A
Management Recommendation: Approve

ADMINISTRATIVE AGENDA

- (a) Request Board approve the Actual Fiscal Year 2008-2009 Rates and Fees for Southwest Florida International Airport and any fee settlement and revenue sharing to the airlines, as required by the Airline-Airport Use and Lease Agreement.
What action accomplishes: Allows for the timely recalculation of airlines rates and charges as outlined in the Airport Use Agreement.
Term: N/A
Funding Source: General Airport operating revenues collected during the normal operations of the Airport, Fund 41200.
Management Recommendation: Approve

EXECUTIVE DIRECTOR

PORT ATTORNEY

AIRPORTS SPECIAL MANAGEMENT COMMITTEE

ADJOURN