



# BOARD OF PORT COMMISSIONERS

BOB JANES	BRIAN BIGELOW	RAY JUDAH Chair	TAMMY HALL Vice Chair	FRANK MANN
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ROBERT M. BALL  
Executive Director

DAVID M. OWEN  
Port Attorney

November 9, 2009

**BOARD OF PORT COMMISSIONERS  
LEE COUNTY PORT AUTHORITY  
AND  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**  
**Conducted in the Training and Conference Center, Southwest Florida International Airport  
15924 Air Cargo Lane, Fort Myers, Florida**

9:30 a.m. Invocation: Reverend Clarice Setser, First United Methodist Church

Pledge of Allegiance

Public Comment on Consent and Administrative Agenda

Consent Agenda

- Items to be pulled for discussion by the Board
- Motion to approve balance of items
- Consideration of items pulled for discussion

Administrative Agenda

Convene as Board of County Commissioners

Reconvene as Board of Port Commissioners

Commissioners' Items/Committee Appointments

Comments from the Chairwoman of the Airports Special Management Committee

Executive Director Items

Port Attorney Items

Adjourn

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
KEVIN OSTROWSKY	KITTY GREEN	FRAN MYERS Chair	DANIEL J. BAGGOT Vice Chair	JOE BURGESS
Rufus C. Lazzell – Charlotte County			Jeffrey D. Fridkin – Collier County	

## CONSENT AGENDA

November 9, 2009

### 1. COMMUNICATIONS

- (a) Approve the Minutes for the following meetings of the Board of Port Commissioners: September 01, 2009 (Port at BoCC), September 03, 2009 (Budget), September 14, 2009 (Joint Port), September 17, 2009 (Budget)  
**What action accomplishes:** Approval of the Board Minutes, pursuant to Florida Statute 286.011.  
**Term:** N/A  
**Funding Source:** N/A  
**Management Recommendation:** Approve

### 2. COMMITTEES AND BOARDS

No requests received.

### 3. LEGISLATION

- (a) Request Board approve the meeting date schedule for calendar year 2010.  
**What action accomplishes:** Required by Florida statute.  
**Term:** N/A  
**Funding Source:** N/A  
**Management Recommendation:** Approve

### 4. BUDGETING, PURCHASES, CONTRACTS AND AGREEMENTS

- (a) Request Board approve grant of a Florida Power and Light (FP&L) utility easement at the Southwest Florida International Airport to provide electrical service to the LLWAS Site located outside Gate 62 and south of Runway 24.  
**What action accomplishes:** Provides a ten (10) foot wide underground easement to provide electrical service.  
**Term:** N/A  
**Funding Source:** None  
**Management Recommendation:** Approve
- (b) Request Board rank responses to LOQ 09-12 for Construction Administration for the General Aviation Terminal – Landside Components at Page Field.  
**What action accomplishes:** Selects a firm to provide engineering/architectural services during construction of the Page Field GA Terminal.  
**Term:** N/A  
**Funding Source:** N/A  
**Management Recommendation:** Approve

- (c) Request Board acknowledge and ratify the acceptance of a federal grant between the United States of America and the Lee County Port Authority for \$1,299,926 of federal participation towards the acquisition of Aircraft Rescue and Fire Fighting vehicles and equipment for the Southwest Florida International Airport.  
**What action accomplishes:** Provides federal grant funding for Aircraft Rescue & Fire Fighting equipment.  
**Term:** N/A  
**Funding Source:** N/A  
**Management Recommendation:** Approve
- (d) Request Board award RFB #09-10, purchase of one Engine 93 Fire Apparatus for Aircraft Rescue and Firefighting for the Lee County Port Authority, to the lowest responsive, responsible bidder, General Safety Equipment, LLC., a Rosenbauer Company, to include alternates for a total amount of \$378,122.24.  
**What action accomplishes:** Approves a bid award for the purchase of a Fire Fighting vehicle for the Airport Rescue and Fire Fighting department.  
**Term:** N/A  
**Funding Source:** Grant funding approval obtained from Federal Aviation Administration, the Florida Department of Transportation, and General Airport operating revenues collected during the normal operation of the Airport, account string VB5131541231.506430.  
**Management Recommendation:** Approve
- (e) Request Board approve the use of Orange County, Florida Contract Y7-1080A for the purchase of 29 Self-Contained Breathing Apparatus from Fisher Safety in the amount of \$153,070.16.  
**What action accomplishes:** Approves the use of Orange County, Florida Contract Y7-1080A for the purchase of 29 Self-Contained Breathing Apparatus for the Airport Rescue and Fire Fighting department.  
**Term:** September 21, 2007, through September 20, 2010.  
**Funding Source:** Funding available obtained from Federal Aviation Administration and General Airport operating revenues collected during the normal operation of the Airport, account string VB5131541231.506410.  
**Management Recommendation:** Approve

- (f) Request Board approve the sale of a parcel of land in Section 12, Township 45 South, Range 24 East, Lee County, Florida STRAP No. 12-45-24-01-00T00.0010, located at 210 5<sup>th</sup> Street, in the amount of \$50,000 to ABC Holdings of SE Florida, Inc.  
**What action accomplishes:** Provides for the sale of an aviation surplus property located at Page Field General Aviation Airport.  
**Term:** N/A  
**Funding Source:** N/A  
**Management Recommendation:** Approve
- (g) Request Board approve a “Nonparticipating Airline Airport Use Permit” agreement with Allegiant Air, LLC.  
**What action accomplishes:** Specifies terms and conditions for the airline’s use of facilities and equipment at RSW.  
**Term:** Began August 1, 2009, and continues until terminated by either party at any time upon 30 days advance written notice.  
**Funding Source:** N/A  
**Management Recommendation:** Approve
- (h) Request Board approve a “Nonaeronautical Ground-Based Services License Agreement” allowing Savn’h Aircraft Interiors, Inc. to provide aircraft washing and detailing services at Page Field General Aviation Airport and Southwest Florida International Airport.  
**What action accomplishes:** Authorizes licensee to provide aircraft washing and detailing services at FMY and RSW.  
**Term:** Initial term is through September 30, 2010, and continues year-to-year unless or until terminated.  
**Funding Source:** N/A  
**Management Recommendation:** Approve

5. **DEPARTMENTAL MATTERS**

No requests received.

6. **EXECUTIVE DIRECTOR**

No requests received.

7. **PORT ATTORNEY**

No requests received.

## **ADMINISTRATIVE AGENDA**

November 9, 2009

### 1. **COMMUNICATIONS**

No requests received.

### 2. **COMMITTEES AND BOARDS**

No requests received.

### 3. **LEGISLATION**

- (a) Request Board adopt by Resolution the revised Lee County Port Authority Personnel Policies and Procedures Manual.

**What action accomplishes:** Updates and revises the LCPA Personnel Policy and Procedure Manual.

**Term:** N/A

**Funding Source:** N/A

**Management Recommendation:** Approve

### 4. **BUDGETING, PURCHASES, CONTRACTS AND AGREEMENTS**

#### **CONVENE AS BOARD OF COUNTY COMMISSIONERS**

- (a) Request Board approve grant of a Florida Power and Light (FP&L) utility easement at the Southwest Florida International Airport to provide electrical service to the LLWAS Site located outside Gate 62 and south of Runway 24.

**What action accomplishes:** Provides a ten (10) foot wide underground easement to provide electrical service.

**Term:** N/A

**Funding Source:** None

**Management Recommendation:** Approve

- (b) Request Board approve the sale of a parcel of land in Section 12, Township 45 South, Range 24 East, Lee County, Florida STRAP No. 12-45-24-01-00T00.0010, located at 210 5<sup>th</sup> Street, in the amount of \$50,000 to ABC Holdings of SE Florida, Inc.

**What action accomplishes:** Provides for the sale of an aviation surplus property located at Page Field General Aviation Airport.

**Term:** N/A

**Funding Source:** N/A

**Management Recommendation:** Approve

#### **RECONVENE AS BOARD OF PORT COMMISSIONERS**

- (c) Request Board rank submitted responses to LOQ 09-14 Airport Boundary Surveys and authorize staff to begin contract negotiations.  
**What action accomplishes:** Selects a firm to provide boundary survey services for Page Field General Aviation Airport and Southwest Florida International Airport.  
**Term:** N/A  
**Funding Source:** N/A  
**Management Recommendation:** Approve

5. **DEPARTMENTAL MATTERS**

No requests received.

6. **EXECUTIVE DIRECTOR**

No requests received.

7. **PORT ATTORNEY**

No requests received.

**COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS**

**COMMENTS FROM THE CHAIR OF THE A.S.M.C.**

**EXECUTIVE DIRECTOR ITEMS**

**PORT ATTORNEY ITEMS**

**ADJOURN**